

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, March 1, 2023**

Committee Chairman Wyss called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on March 1, 2023 at the Holmen Village Hall.

**Present:** Micah Wyss, Travis Elam, Dawn Kulcinski, Chris McArdle-Rojo, Mike Brogan,

**Absent:**

**Excused:** Chris Geary

**Guests:** Kathy Reinolt (Rotary), Tim Medinger (Rotary), Adrienne Olson (United Way)

Motion by Kulcinski second by Elam to approve the minutes of the February 1, 2023 meeting. Carried unanimously.

**Public Comment:** None

**Library Director's monthly report:** McArdle-Rojo provided the March Library program brochure and 2022 County library statistics report. McArdle-Rojo highlighted the "Jigsaw Puzzle Battle" on March 25, which is already full and has been very popular. She stated 2022 statistics show circulation and programming numbers are back to pre-covid year numbers.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan stated that the hiring of spring and summer recreation staff is in progress. The spring/summer brochure was distributed in the Courier last week, the office has not yet received paper copies, but the brochure is available digitally on the website. Registration for spring programs is in progress and registration for summer programs begins March 6<sup>th</sup> for internet registration only and March 20<sup>th</sup> for all other methods. Programs that recently ended include: youth basketball, adult volleyball league, adult fitness classes, cheerleading and indoor soccer. Programs that begin in March include: Impact Volleyball, youth soccer, adult fitness classes, Mindfulness Club for Kids, cake class, and adult painting class. Geary has ordered a majority of the recreation supplies in February.

**Parks:** Brogan stated that 2 of 3 part-time park staff are returning for the summer, so there are still 1-2 positions to fill. Park staff are preparing facilities for spring and still doing winter duties.

**Pool:** Brogan stated that Max Biesterveld is the new pool manager for 2023 and he is busy with staff hiring. As of March 1<sup>st</sup>, 40 of 55 staff from last year are returning. Past Manager Merissa Larson will be offering Lifeguard Certification and Lifeguard Re-certification classes in late May, prior to the pool opening.

Kathy Reinolt, Tim Medinger, and Adrienne Olson representing the Holmen Rotary Club made a presentation and proposal for the possible addition of a Born Learning Trail to the area north of the Holmen Library. Brogan stated that this meeting would be to only possibly approve the general concept of adding a Born Learning Trail by the committee and is not on the Board agenda for March, a specific site plan would have to be recommend by the committee and approved by the Board at a later date. Reinolt (Rotary Past President) stated this would be a new Rotary member project. Medinger who is a new member, said there are many of these trails in the area, but there are none in Holmen. Olson representing the United Way, informed the committee that the United Way Born Learning program was developed in 2005 by early childhood professionals and that Born Learning Trails are designed to turn a trip to the park into a learning experience for all. The trail would consist of 10 sign stations, that feature activities that encourage and spark brain development. Four activities have sidewalk painted components. The length of the trails varies greatly and are determined by the site. Signs are professionally made for the kit and would be mounted on treated wood posts. The trail would be continually

maintained by the Rotary. Costs of the kit and supplies are roughly \$2750 and would be paid and installed by the Rotary Club. Reinolt stated they would want to have a grand opening for the trail. The committee discussed possible areas around the library and Brogan stated that staff could meet with Rotary members at the site to determine exact locations. The committee gave the Holmen Rotary their general consensus approval of the concept and could work with village staff on the planning and bring a specific site plan to a future meeting for possible approval.

The committee reviewed the proposed 2023 fertilization and weed control contract for Village facilities with Turf Maintenance. Brogan stated the 2023 contract has an increase of \$1711.63 for the same number of applications and acreage as the 2022 contract, which provided good results. Brogan noted that the three new parks are not included in this contract, but we may want to begin adding them for the fall applications and will need to include them for 2024. Wyss felt the increase is acceptable increase in our current economy. Motion by Elam, second by Kulcinski to recommend to the Board approval of the 2023 fertilization and weed control contract from Turf Maintenance in the amount of \$35,943.96. Carried unanimously.

Motion by Kulcinski, second by Elam to adjourn at 6:15 p.m. Motion carried.

A handwritten signature in dark ink, appearing to read "Mike Brogan", with a long horizontal flourish extending to the right.

Mike Brogan  
Park & Recreation Director