

**Village of Holmen
Board Proceedings
August 11, 2022**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on August 11, 2022, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Rich Anderson, Rod Stanek, Travis Elam and Dawn Kulcinski. Micah Wyss was excused. Also present were Rick Durst, Carter Arndt, Pam Viner, Attorney Weber, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl and Park and Recreation Director Brogan.

Public Hearing

At 7:03 pm, Dawn Kulcinski/Doug Jorstad motioned to open the public hearing for Ordinance 4-2022, An Ordinance Creating Article XI, Random Traffic Ordinances, of Chapter 180 Vehicles and Traffic. The motion carried 6-0.

Rick Durst, 508 Ryan Street, spoke on behalf of the proposed ordinance. Durst shared his concerns regarding appropriate signage to go along with the proposed traffic restrictions. Durst also expressly stated that he felt the proposed ordinance was vague and asked for more clarity on the language.

Rod Stanek/Dawn Kulcinski motioned to close the public hearing at 7:05 pm. The motion carried 6-0.

Public Comment

None.

Minutes

Rod Stanek/Travis Elam motioned to approve the minutes of the July 14, 2022 Board meeting as presented. The motion carried 6-0.

Planning Commission

Informational items only.

Park, Recreation and Library Committee

Dawn Kulcinski/Doug Jorstad motioned to approve the purchase of Bobcat L85 compact wheel loader. Administrator Heinig commented that this hard-to-find item has become available, therefore, the Department would like to purchase in 2022; park bond funds will be utilized for this purchase. The motion carried 6-0.

Carter Arndt updated the Board on the progress of the three new parks; he stated that he is very pleased with the construction to date.

Law Enforcement Committee

Rod Stanek/Dawn Kulcinski motioned to purchase Watch Guard body cameras from Motorola in the amount of \$20,635.00. The motion carried 6-0.

Rod Stanek/Dawn Kulcinski motioned to approve Ordinance 4-2022, An Ordinance Creating Article XI, Random Traffic Ordinances, of Chapter 180 Vehicles and Traffic. Administrator Heinig addressed Mr. Durst's concerns with signage and assured the Board that the businesses affected are aware that they will need to install appropriate signage on their own properties. Attorney Weber, in response to inquiries regarding first time versus constant offenders, stated that there would be consideration given to each situation. The motion carried 6-0.

Public Works Committee

Informational items only.

Finance and Personnel Committee

Doug Jorstad/Rod Stanek motioned to approve payment of the claims as presented for a total amount of \$2,650,091.22. The motion carried 6-0.

Dawn Kulcinski/Doug Jorstad motioned to approve Temporary Class “B” license for Holmen Youth Fast Pitch (HYFP) Kornfest softball tournament to be held on August 19-21, 2022, at Deer Wood Park, 500 Anderson Street. The motion carried with Jorstad, Anderson, Elam, Stanek, Kulcinski in favor; Barlow abstained.

Rich Anderson/Travis Elam motioned to approve Temporary Amendment to Liquor Premises for Specific Event for American Legion Kornfest to be held on August 19-21, 2022, at Halfway Creek Park, 419 1st Avenue West. The motion carried 6-0.

Doug Jorstad/Rich Anderson motioned to approve Temporary Amendment to Liquor Premises for Specific Event for Features Sports Bar & Grill “Booster Bash” to be held on August 27, 2022, at 504 Holmen Drive North. The motion carried 6-0.

Doug Jorstad/Dawn Kulcinski motioned to approve Video/Coin Operated/Amusement Machine Licenses – Su Casa Pub & Grill, 512 Main Street South. The motion carried 6-0.

Administrator Heinig explained that Onalaska Mobile Home Sales, Inc. D.B.A. Park Lawn Estates has a private water system that is failing. The Village’s 2022 budget included Scott Drive in the street reconstruction budget, however, we held off on that portion of the project due to the streets being torn up for the developer’s utility project. In 2023, the developer will put in a new utility system and repair the road. The Village has agreed to provide the 22 budgeted portions of the street reconstruction project to the developer once the repairs have been completed. Heinig noted that costs for the street repairs most likely will increase significantly by 2023 due to recent inflation, however, funds allowed will not exceed amounts originally budgeted for this street repair. Doug Jorstad/Rich Anderson motioned to approve Final Agreement for Scott Drive Utility and Road Improvement agreement as presented. The motion carried 6-0.

Doug Jorstad/Rich Anderson motioned to forward Resolution 8-2022, Exceeding the Village’s Levy Limit Through Referendum to the special Village Board meeting on August 23rd at 5:30 pm. The Board reviewed language as presented; Administrator Heinig stated that final numbers for the document from Wisconsin Department of Revenue would not be available until later this month. Trustee Jorstad requested that “EMTs” be included in the language of the final document for the resolution and referendum; all members agreed. The motion carried 6-0.

Carter Arndt from MSA Professional Services, Inc. and Administrator Heinig reviewed concept designs and cost estimates as presented. Economic concerns with material/labor costs and shortages have made the project difficult to estimate and have caused the cost of the project to rise dramatically. The Board members discussed supply chain issues, future financing issues, size of project for both current and future needs, and concerns with current assets not able to be stored inside. Rod Stanek/Travis Elam motioned to table consideration on Architectural Design Services for new Village Public Works and Park and Recreation Garage. Rod Stanek/Travis Elam amended motion to deny proposed contract for Architectural Design Services for new Village Public Works and Park and Recreation Garage and table consideration for review of same in one year. The motion carried 6-0.

Shared Ride Committee

Informational items only.

Municipal Court Update

Meeting will be held next week.

Fire Board Report

Informational items only.

Bluffland Coalition Report

Informational items only.

County Supervisor's Report

Supervisor Viner remarked that the County plans to have a study done by an independent contractor in order to best determine how to use ARPA funds to address daycare concerns in the County. She suggested the Village of Holmen work with the Town of Holland on proposed ATV trails in the area. Viner stated that the County Administrator position would be posted soon.

President's Report

Informational items only.

Other Items before the Board

Attorney Weber commented that the local baseball team planned to host the state tournament over the weekend at the Onalaska Legion field.

Trustees expressed their gratitude to Clerk/Treasurer Hornberg for a well-run Partisan Primary election. They also thanked staff for their hard work keeping the Village running well.

Closed Session

At 8:54 pm, Dawn Kulcinski/Doug Jorstad motioned to convene into closed session per Wisconsin State Statute

Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Purpose: Negotiating Sale of Property & Fire District Discussions

Clerk/Treasurer Hornberg and Attorney Weber left at 9:50 pm.

Authority: §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Purpose: Administrator Annual Review

The motion carried 6-0.

At 10:25 pm, Rod Stanek/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 6-0.

No action items were required after closed session.

Rod Stanek/Travis Elam motioned to adjourn the meeting at 10:26 pm. The motion carried 6-0.

Angela A. Hornberg, Village Clerk/Treasurer