

Meeting Minutes
Village of Holmen Finance and Personnel Committee
December 6, 2022

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, December 6, 2022, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the November 10, 2022 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg provided the Committee with 2022 mill rate information which is a \$2.86 per thousand increase from the 2021 rate; she commented that the tax bills will be mailed this week. Hornberg stated that President Barlow and Trustees Anderson and Jorstad have taken out the necessary paperwork to be on the Spring 2023 ballot; Trustee Kulcinski will be in tomorrow to do the same. As of yet, there have been no other requests for paperwork. She commented that auditors will be here on December 15th for preliminary 2022 audit work. She mentioned that the Village was not involved in any recounts from the 2022 General Election.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of 2022/2023 Election Inspectors Rich Anderson/Micah Wyss motioned to recommend approval of 2022/2023 Election Inspectors as amended. The motion carried 3-0.

Consideration of Resolution Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 13-2022, A Resolution Amending the 2022 Village Budget. The motion carried 3-0.

Consideration of Resolution Rich Anderson/Micah Wyss motioned to recommend approval of Resolution 11-2022, Authorizing Special Assessments for the 2022 Alley project. The motion carried 3-0.

Consideration of Resolution Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 12-2022, Authorizing Special Assessments for the 2022 Sidewalk Project. The motion carried 3-0.

Administrator's Report Heinig updated the Committee on continuing and potential future development; many new developments will occur in Spring 2023. He reviewed the 2022 Village mill rate and the many factors contributing to the increase, one being approval of the public safety referendum. He mentioned that the WWTP is now complete and we will be adjusting budgets accordingly for the change in operational costs; 2023 will be a good sample year of costs. Heinig mentioned that the hiring process has begun for the police and fire departments.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 6:08 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer