

**Meeting Minutes
Village of Holmen Finance and Personnel Committee
September 7, 2021**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, September 7, 2021, at the Holmen Village Hall.

Committee Chairman Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the August 10, 2021 meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg remarked that draft budgets will be distributed on Friday; they will be discussed at the October 4th Special Board meeting to be held at 6:00 pm. She stated that some figures such as health insurance, shared revenue, transportation aid and fire department figures are still not available and will be most likely updated after the initial meeting.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Administrator's Report Heinig updated the Committee on recent actions at Planning Commission meetings to approve SPAR applications for the McCathie's new commercial addition to the library lot and an expansion to First National Bank. He mentioned that Jim Christianson hasn't yet provided staff with required details to proceed with Seven Bridges Second Addition; this was recommended for staff review and approval in August. Heinig commented that recently we have had to have discussions with builders regarding erosion control issues in the Village. He mentioned that he and MSA staff are working on a newly mandated housing analysis that we are required to submit now that we are over 10,000 residents; the bigger the Village grows, the more reports that will be required. Heinig remarked that staff did a great job during Kornfest and he has heard only good reports on the event.

Other All agreed that Kornfest turned out great this year. President Barlow commented on redistricting status; there is one particular map that he and Heinig have asked Supervisor Viner to promote for the Village of Holmen.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:32 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer