

**Meeting Minutes
Village of Holmen Finance and Personnel Committee
December 7, 2021**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, December 7, 2021, at the Holmen Village Hall.

Committee Chairman Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the November 9, 2021 meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg provided the Committee with 2021 mill rate information which was a \$.85 per thousand decrease from the 2020 rate; she commented that the tax bills will be mailed this Wednesday. Hornberg stated that Trustees Stanek has completed the necessary paperwork to be on the Spring 2022 ballot; Trustee Wyss has paperwork in his possession and there has been no word from Trustee Cain. She commented that auditors will be here on December 17th for preliminary 2021 audit work, and that we received a \$4,400 grant from our property insurance company to be used for community recreation needs.

Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of License Rich Anderson/Micah Wyss motioned to recommend approval of Class A Retail Combination Licenses for Kwik Trip #1114, Agent Alyssa Zimmerman, located at 1760 Temte Street, Holmen. The motion carried unanimously.

Consideration of Resolution Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 11-2021, A Resolution Amending the 2021 Village Budget. The motion carried unanimously.

Consideration of 2022/2023 Election Inspectors Rich Anderson/Micah Wyss motioned to recommend approval of 2022/2023 Election Inspectors as presented. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on the recent discussions regarding future annexations and development, as well as potential Village acquisitions. Trustees inquired as to the process of obtaining easements for projects and Heinig gave a detailed explanation of the process. He explained how he is very cautious to also anticipate future Village needs for many years to come. Heinig mentioned that he recently met with the Holmen Area School District staff to help them strategize for future growth and boundary lines for students. He mentioned that the 2022 Park Development proposals for park apparatuses from potential vendors proved disappointing. He suggested some changes to surface area requests in order to use the funds for play area features; this will be discussed with the full board at a future date. Heinig commented that the sewer project is essentially finished and remarked that the Village Hall boilers failed today which will require a new system for the building. He stated that he and President Barlow will have a meeting with the Wisconsin Department of Revenue on Thursday to plan for potential 2022 public safety referendums.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 6:28 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer