

Meeting Minutes
Village of Holmen Finance and Personnel Committee
December 8, 2020

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, December 8, 2020, at the Holmen Village Hall.

Committee Chairman Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also, in attendance were President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the November 10, 2020 meeting. The motion carried unanimously.

Public Comment None

Clerk/Treasurer Report Hornberg stated that La Crosse County was not included in a recount for the 2020 General Election. She provided the Committee with 2020 mill rate information which was a \$.22 per thousand increase from the 2019 rate; she commented that the tax bills will be mailed by this Friday. Hornberg stated that Trustees Barlow, Anderson and Jorstad are in the process of or have completed the necessary paperwork to be on the Spring 2021 ballot. She commented that auditors will be here on December 15th for preliminary 2020 audit work, and the process to apply for the Cares Act Grant has been completed and we are awaiting funds.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Micah Wyss/Rich Anderson motioned to recommend approval of Change of Agent for Holmen American Legion: Kaylyn A. Woodward. The motion carried unanimously.

Consideration of Resolution Rich Anderson/Micah Wyss motioned to approve Resolution 10-2020, A Resolution Amending the 2020 Village Budget. Heinig and Hornberg reviewed changes and answered questions on the revision. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on recent conversations with investors this past month which are focused mainly on gathering information for 2021 investments. He mentioned that the hiring process has begun for the Police Executive Assistant for a 2021 start; he commented that salary studies will be done in 2021 to ensure Holmen is competitive with compensation to employ the very best. He remarked that despite the small window for planning, the 2020 Jingle Fest went very well. Heinig stated that the Hwy D storm water inlet should be completed by the end of 2020 and that the WWTP project has met with a few bumps this month but remains on track for a May completion.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:30 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer