

4/7/2022

**Village of Holmen
Public Works Committee
April 7, 2022**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, April 7, 2022. Members present: Anderson, Elam and Wyss. Also present; Administrator Heinig and Public Works Director Mezera.

Motion by Wyss, second by Anderson, to approve the minutes of the February 3, 2021 meeting – motion passed 2-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. The final punch list has not yet been completed.
Screw conveyor damaged by ice during cold weather. A repair process has been scheduled.

Water Department

Crew continues meter changeouts.
Hydrant flushing scheduled for April 20-22

Street Department

Sidewalk report (per code Ch. 159-8) Nothing to report.
MSA held a meeting and site visit for planning purposes; New Shop Project

Storm Water Department

Brush chipping underway.
Annual MS4 report filed with DNR

Other

Covid 19 report: The Public Works staff has no new cases of Covid 19.
Some of the crew attended Pool Training and Certification

Action Items

- #5 Recommendation to the Village Board to approve change order to 2022 Street Reconstruction Project. Director Mezera presented information to the committee about the additional street footage that would be reconstructed under the proposed change order. Administrator Heinig also explained the benefits of proceeding with the reconstruction of additional streets. Motion to approve change order for \$37,000.00 by Wyss, second by Anderson – motion passed 2-0.
- #6 Recommendation to the Village Board to approve the Bid to Demolish 606 S Main St. Director Mezera informed the committee that four bids were received and Dirt Monkey LLC had the low bid of \$18,500.00. Staff recommended approval. Motion to approve by Wyss, seconded by Anderson – motion passed 2-0.

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Special Item

None

Adjourn

Motion by Wyss, second by Elam, to adjourn at 5:17 PM – motion passed 3-0.

Pete Mezera
Director of Public Works