

02/04/2021

**Village of Holmen
Public Works Committee
February 4, 2021**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, February 4, 2021. Members present: Anderson, Wyss and Cain. Also present; Administrator Heinig, Public Works Director Mezera and Engineer Dahl.

Motion by Cain, second by Wyss, to approve the minutes of the December 3rd, 2020 meeting – motion carried 3-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Construction work on the new plant is ongoing.

Water Department

Crew resumed meter installs. The test hole for the new well project has been drilled. A potential aquifer has been located at 210 feet in a sand/gravel layer. Test pumping will begin when the weather allows.

Street Department

Sidewalk report; none. The crew has taken down the Christmas decorations on Main St. The crew is busy plowing and keeping the roadways safe.

Storm Water Department

Brush chipping is ongoing but being delayed by the weather. The culvert project on county D is complete except for seeding. The director participated with the DNR for an audit of the Stormwater Program, no results have been returned yet.

Other

Covid 19 report. The Public Works staff has had no new cases of Covid 19. Engineer Dahl suggested broadening the scope of work by SHE to include a study of directional water main flushing to help control sediment in the water system.

Action Items

- #5 Recommendation to the Village Board to approve Traffic Impact Analysis for STH 35 from Walden Place to USH 53 ramps – Engineer recommended entering into a contract with Traffic Analysis and Design to conduct a WisDOT Traffic Impact Analysis for \$11,230.00. Motion by Wyss, second by Cain – motion passed 3-0.
- #6 Recommendation to the Village Board to approve the 2021 Street Improvement Project Five bids were received for the 2021 Street Improvement Project. Engineer Dahl recommended accepting the low bid of \$510,764.02 from McCabe Construction. Motion by Cain, seconded by Wyss – Motion passed 3-0

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- #7 Recommendation to the Village Board to approve engineering services contract for County V Utility Extension project. Engineer Dahl presented the results of the bid for the project and recommended awarding MSA the contract for \$173,500.00. Motion by Wyss, seconded by Cain – Motion passed 3-0.
- #8 Recommendation to the Village Board to approve purchase of a 2021 single axle dump truck equipped for snow plowing. The Village received quotes for 5 different trucks. Director Mezera stated that DeBauche Truck and Diesel met all specs and had the low price. Due to delivery lead times the truck will actually be a 2022. He recommended purchase of a 2022 truck from DeBauche for \$148,798.00. Motion by Cain, seconded by Wyss – Motion passed 3-0
- #9 Possible action purchase of a new grapple attachment for the skidsteer. Director Mezera Received four quotes for a new grapple. He recommends purchase of the Valby from Bobcat of the Coulee Region for \$6500.00 less a trade in of \$1500.00 for a total of \$5000.00. Motion to approve the purchase by Cain, seconded by Wyss – Motion passed 3-0.
- #10 Discussion of Chapter 187 of the Village Code. Director Mezera requested changing the time period for private well permits from Jan 1 through Dec 31, to July 1 through June 30 to make it easier for users who drain and winterize their systems to get the required samples. The committee approved his request.

Special Item

None

Other Discussion

None

Adjourn

Motion by Wyss, seconded by Cain, to adjourn at 5:30 PM – motion passed 3-0.

Pete Mezera
Director of Public Works