

08/05/2021

**Village of Holmen
Public Works Committee
August 5, 2021**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, August 5th, 2021. Members present: Anderson and Wyss. Also present; Administrator Heinig, Engineer Dahl, President Barlow and Public Works Director Mezera. Cain was excused.

Motion by Wyss, second by Anderson, to approve the minutes of the July 1, 2021 meeting – motion passed 2-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Construction work on the new plant is ongoing. Difficulty to get parts has continued to slow progress. Olympic Builders has begun refurbishing the second clarifier.

Water Department

Crew resumed meter changeouts.

Street Department

Sidewalk report: Engineer Dahl briefed the Committee on the situation in Remington Hills Subdivision. Much of the sidewalk that was repaired 5 years ago is again in need of repair. Tree roots are causing the damage and unless the trees are removed, will continue to do so. A wide-ranging discussion was held concerning the cost of repair and who should bear that burden. The Committee directed staff to develop policy for the Board to ratify.

Storm Water Department

Brush chipping has been completed for this month.

Other

Covid 19 report: The Public Works staff has had no new cases of Covid 19.

Action Items

#5 Recommendation to the Village Board to approve the full TIA (Traffic Impact Analysis) for STH 35 from Walden Place to USH 53 Ramps. –Engineer Dahl has reviewed the contract. He feels the sum of \$28,612.00 is fair for the additional services and recommends approving it. Motion by Wyss, second by Anderson – motion passed 2-0.

#6 Recommendation to the Village Board to approve the purchase of a plow truck from DeBauche Truck and Diesel for \$167,389.50. Director Mezera informed the Committee that the build date for the Plow Truck budgeted for in 2021 is in November which means we would not take delivery of the truck until the middle of 2022. DeBauche has a similar truck we can purchase now. He recommends approving the purchase and putting the truck we ordered in the 2022 budget. Motion by Wyss, second by Anderson – motion passed 2-0.

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#7 Recommendation to the Village Board to approve engineering plans for Seven Bridges Second Addition. Engineer Dahl has reviewed the plans and sent them back for more revisions. He recommends approving them, contingent upon staff and administrative approval and the submission of state approved plans. Motion by Wyss, second by Anderson – motion passed 2-0

Special Item

None

Budget Discussion

Staff presented 2022 budget information for the Committee's review. The Committee instructed staff to proceed with their efforts to develop the Public Works 2022 Budget.

Adjourn

Motion by Anderson, second by Wyss, to adjourn at 6:42 PM – motion passed 2-0.

Pete Mezera
Director of Public Works