

**Village of Holmen  
Planning Commission Minutes  
May 30, 2023**

Village President Barlow called the Planning Commission meeting to order at 6:00 pm on Tuesday, May 30, 2023. Present were commission members Barlow, Stanek, Grokowsky, Appold, Nicklaus, Kertis, and Kulcinski; along with advisory members Administrator Heinig and Engineer Dahl. Also in attendance was Derek Millin and Chris Haskness.

**Public Hearings:**

None

**Approval of the April 25, 2023 minutes:**

**Motion by Stanek, seconded by Kulcinski** to approve the minutes of the April 25, 2023 Meeting. Carried 7-0.

**Public comment:**

None

**Agenda Items:**

**Possible Action on Site Plan & Architectural Review (SPAR) Petition from owner Fairway Painting and Sandblasting for a Proposed New Building**

Administrator Heinig stated the proposed building is located on Union Street within the manufacturing and industrial district. The proposal is to add an additional structure on the same parcel between existing buildings. The building uses the same color schemes and style of the existing buildings and is very similar to the last building built on the parcel approximately 4 years ago. Lastly, he stated the zones architectural standards are softened and the proposed building meets those standards.

Member Kulcinski asked if there was adequate spacing between buildings for emergency access and traffic flow. Derek Millen stated that the building will be approximately 30 feet from the adjacent building to the east, and the small building to the west will be razed to make room for the proposed building. With those considerations the entire exterior of the building is accessible for fire vehicles. He stated that this building will house large automated equipment and normally be operated by 2 employees. He stated that the openings in the building are strategically located to get oversized materials in and out and he had no traffic flow or parking concerns.

**Motion by Kulcinski, seconded by Kertis** to approve Possible Action on Site Plan & Architectural Review (SPAR) Petition from owner Fairway Painting and Sandblasting for a Proposed New Building. Finding that the purposes of the SPAR Ordinance have been reasonably met, regarding the entire proposed site plan, all external building colors and materials, overall building layout and design. Carried 7-0.

**Updates and other informational items from and before the Planning Commission:**

Member Appold stated his appreciation for the efficient and speedy street reconstruction project on Cedar Avenue and Meadowlark Lane.

Member Grokowsky stated that this was the end his approximate 8-year tenure on the committee. The remaining members conveyed their accolades for his service.

Administrator Heinig stated that Kevin Baird will fill member Grokowsky's open seat and added that currently there are no items for next month's agenda.

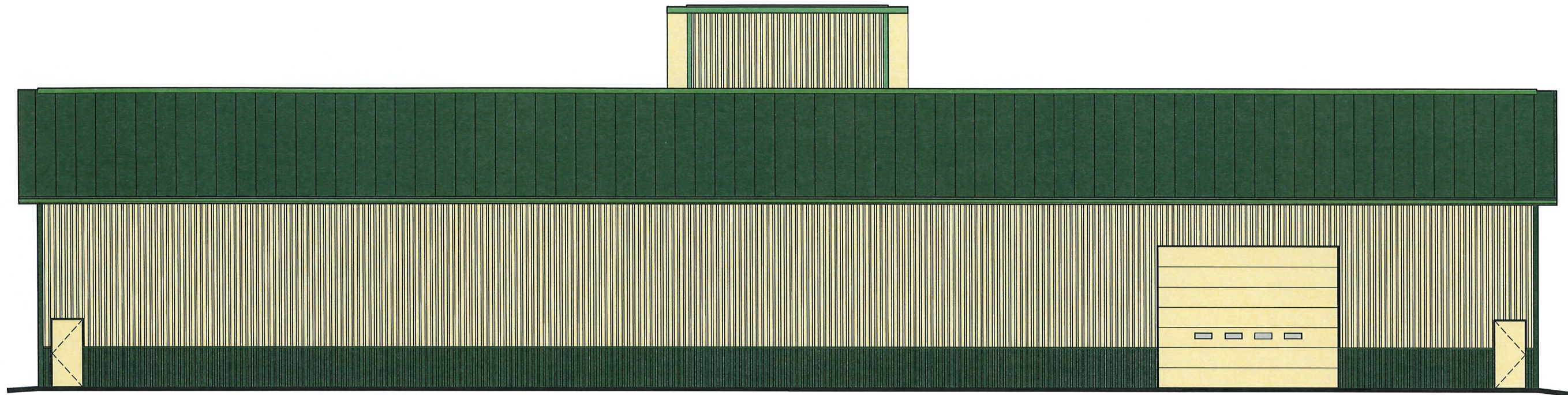
**Adjourn:**

**Motion by Grokowsky, seconded by Kulcinski** to adjourn at 6:13 pm. Carried 7-0.

Minutes prepared by Chris Dahl, Village Engineer.







# Fairway Painting & Blasting Sample Elevation

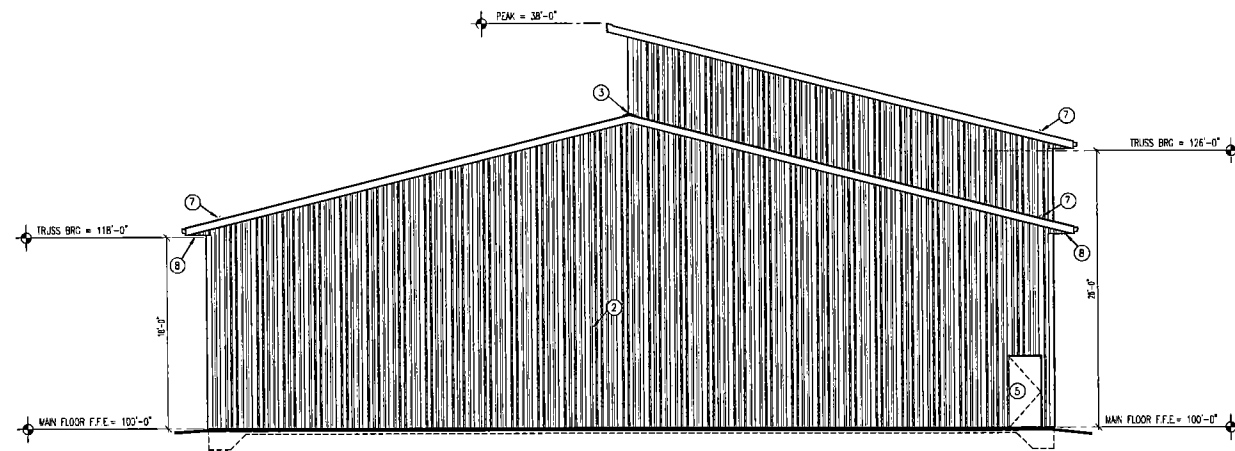
May 18, 2023

CASHMAN ASSOCIATES, Inc.  
Gregory M. Cashman, AIA

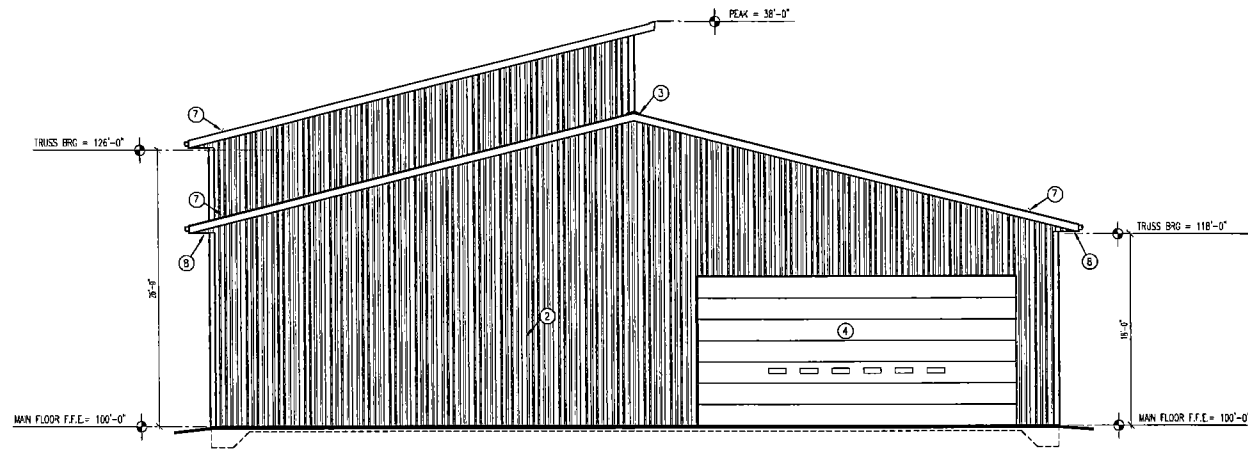


4798 County HWY 1  
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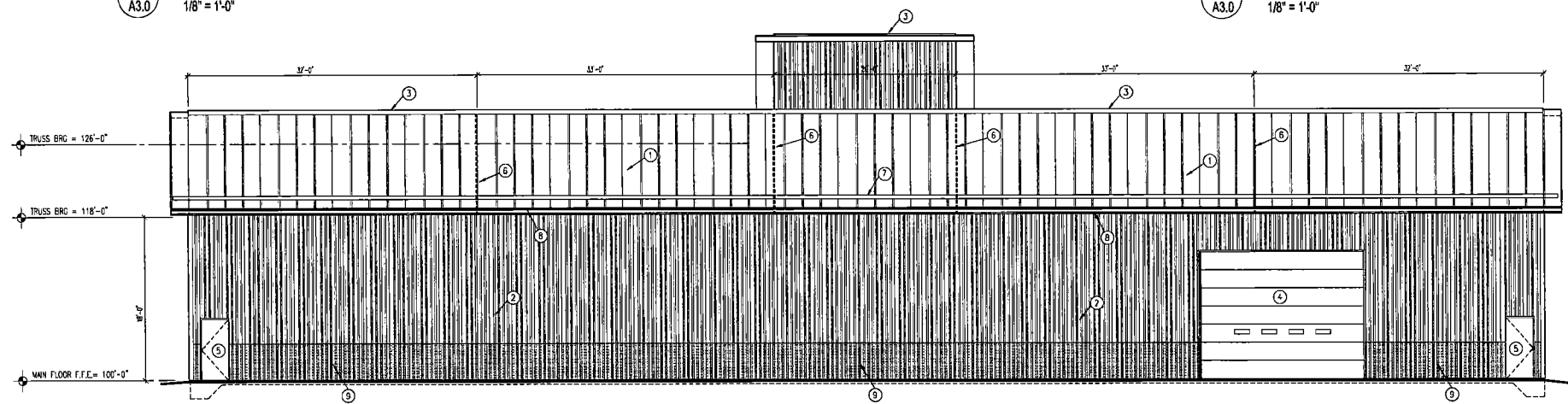
EMAIL: [gcashman@charter.net](mailto:gcashman@charter.net)  
[WWW.CASHMAN-ASSOC.COM](http://WWW.CASHMAN-ASSOC.COM)



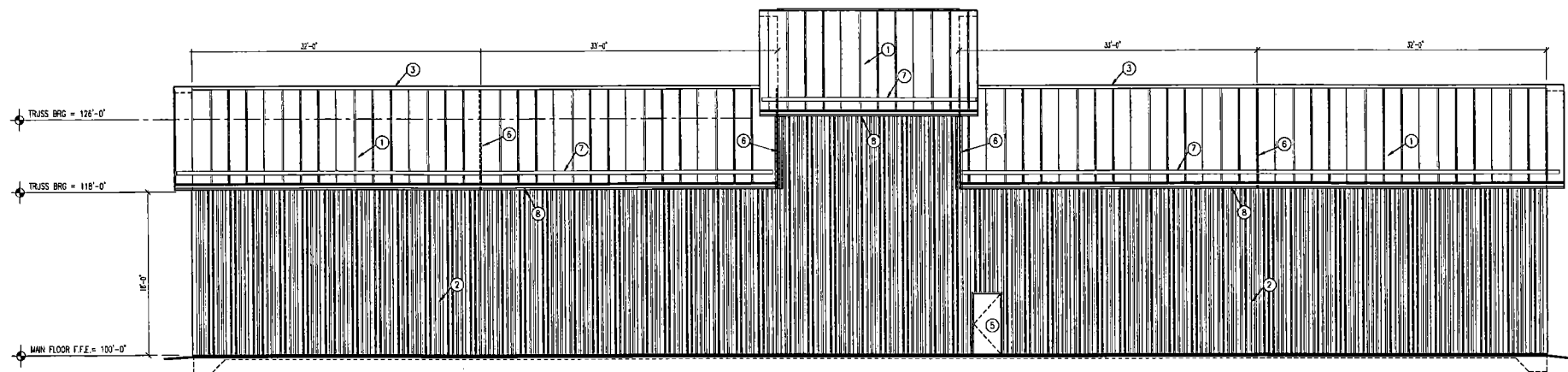
1 South Elevation  
A3.0  
1/8" = 1'-0"



2 North Elevation  
A3.0  
1/8" = 1'-0"



3 West Elevation  
A3.0  
1/8" = 1'-0"



4 East Elevation  
A3.0  
1/8" = 1'-0"

Keyed Notes- Exterior Elevations

SHT. A3.0

- ① 26 GAUGE PAINTED, EXPOSED FASTENER CORRUGATED METAL ROOFING
- ② 29 GAUGE PAINTED, EXPOSED FASTENER CORRUGATED METAL SIDING - COLOR- TAURE - TYPICAL FIELD, U.N.D.
- ③ RIDGE VENT, TYPICAL
- ④ INSULATED D.H.D. (TYPICAL) W/ THERMAL BREAK  
U= 0.091 (R=7.3) WINDOW  
OVERHEAD DOOR COMPANY "THERMADORE" SERIES OR SIMILAR
- ⑤ 3'-0" x 7'-0" INSULATED STEEL DOOR (TYPICAL)  
U= 0.33 (R=3.0) WINDOW
- ⑥ DRAFTSTOPPING PER IBC 718.4.3-  
ONE LAYER 1/2" OSB BOARD -OR-  
ONE LAYER 1/2" O.S.B.  
SECURELY FASTENED TO ONE SIDE OF TRUSS  
BUTT JOINTS TIGHTLY TO FORM  
A CONTINUOUS SEAL  
EXTEND FROM FASCIA TO FASCIA
- ⑦ CONTINUOUS PAINTED METAL SNOW GUARDS
- ⑧ PAINTED ALUMINUM GUTTER & DOWNSPOUT & FASCIA W/ VENTED SOFFIT
- ⑨ 29 GAUGE PAINTED, EXPOSED FASTENER CORRUGATED METAL SIDING / WAVESCOT - COLOR- HUNTER

Planning Commission      5/30/23

	<u>Name</u>	<u>Address</u>
1)	Derek Millin	200 TWILITE ST LA CRESCENT, MN
2)	Chris Harkness	1631 Flat Road, Holmen, WI
3)		
4)		
5)		
6)		
7)		