

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, October 7, 2020**

Committee Chairman Cain called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on October 7, 2020 at the Holmen Village Hall.

**Present:** Brandon Cain, Dawn Kulcinski, Micah Wyss, Chris McArdle-Rojo, Mike Brogan, Chris Geary

**Excused:** Scott Heinig

**Guests:** None

Motion by Wyss, seconded by Kulcinski to approve the minutes of the August 5, 2020 meeting. Carried unanimously.

**Public Comment:** None

**Library Director's monthly report:** McArdle-Rojo distributed the fall program flyer for the Library to the committee. McArdle-Rojo stated that with the new order by Governor Evers, the Library is allowing 40 people in at a time. McArdle-Rojo stated that Steve Doyle will be presenting the Library with an American Flag at 10am on Monday, October 12. McArdle-Rojo stated that the Library hosted a blood drive two weeks ago and it went well.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan stated that the department was informed of a Covid-19 positive test by one of the parent volunteer coaches in the flag football program on September 30. Brogan stated that all youth programs were suspended until October 8<sup>th</sup> as a precaution. Brogan stated that no new cases have been reported within either program since then. Brogan updated the committee on the programs that are in progress which include: youth flag football, youth volleyball, and men's softball. Brogan stated that the status of upcoming winter programs is currently unknown since the Park & Rec uses school facilities for these programs and those facilities are currently unavailable due to Covid-19.

**Park:** Brogan stated that Rybold Excavating has completed repairs to the path from Judith Ct. to the trail and under Holmen Dr. Bridge. Brogan stated that a light pole on Deer Wood Field A is waiting for repairs to melted capacitors. Brogan stated that the new order issued by Governor Evers should only affect indoor shelter reservations that are events open to the public.

**Pool:** Brogan stated that MBA conducted their slide engineering inspection at the pool and broke four of the Rimflow stone coping grates. Brogan stated that he is working on finding replacement grates, installation of replacement grates, and additional grates since they are becoming hard to find.

**Village Hall:** Brogan stated that installation of hard-wired door push pads has been completed. Brogan stated that the upgrades to automatic sinks, toilets and the office main door automation should begin very soon. Brogan stated that heat tape still has to be installed in the gutters from hail damage earlier this year.

**Other Business:**

Committee Chair Cain asked with the new Evers order, is the Village responsible for monitoring the number of people using the shelters for rentals or does that fall on the renters. Brogan stated that the renters are responsible for monitoring the number of people that are at the shelter for rentals.

Motion by Kulcinski, second by Wyss to adjourn at 5:20 p.m. Motion carried.

Chris Geary  
Assistant Park & Recreation Director