

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, January 4, 2017**

Committee Chairman Olson called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on January 4, 2017 at the Holmen Village Hall.

Present: Chuck Olson, Steve Johnston, Scott Heinig, Mike Brogan, Chris Geary, Chris McArdle-Rojo

Absent: Dawn Kulcinski

Guests: Barry Miller, Pat McKnight, Carter Arndt, Katie Fortun

Motion by Johnston, seconded by Olson to approve the minutes of the December 7, 2016 meeting. Carried unanimously.

Public Comment: None

The committee discussed a park and Band Shell request by the Holmen Area Community Center for use of Halfway Creek Park for a summer concert on June 2-3, 2017. Barry Miller, representing the Holmen Area Community Center, informed the committee that the group would set up for the concert on June 2nd and the actual concert will be held on June 3rd. Miller stated that there will be numerous bands throughout the day, beginning at 11am and ending at 11pm. Miller stated that they will use an additional stage and need to close off a portion of Pool St. Miller stated that they will put fences up and that there will be alcohol sales at the concert. Brogan stated that the group will have to go through Finance & Personnel to obtain a liquor license for the event and if they intend to use stakes for anything, they will be responsible for paying for the marking costs. Administrator Heinig stated that his concerns for the event would be damage to the park and extending the time to 11pm. Heinig stated that because this event is something that benefits the community, the Village could extend the time for the concert to 11pm. Heinig asked if the Community Center Group would be providing their own security or if the Village would need to provide assistance. Miller stated that they will provide security and that he had already talked with O'Brien & Associates and the Holmen Police Department about security for the event. Johnston stated that he supports the event, but does not want to set precedence for events to consistently go this late. **Motion by Olson second by Johnston to recommend approval by the Board the reservation of Halfway Creek Park on June 2-3, 2017 for the Holmen Area Community Center Summer Concert with music to be done at 11pm. Motion carried.**

Library Director's monthly report: McArdle-Rojo distributed the monthly circulation and door count report for the library. McArdle-Rojo stated that the door count was strong towards the end of the year and she attributes it to the excitement for the new library project.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the programs that are currently in progress which include: adult volleyball league, session #3 of adult fitness classes and youth indoor soccer. Brogan informed the committee of upcoming programs which include: cheerleading, youth basketball, and spring soccer sign up. Brogan stated that Matt Goldhammer will be interning in the office, beginning January 30th.

Parks: Brogan stated that park shelter and Band Shell reservations began on January 3rd and there were 40 reservations taken on the first day. Brogan distributed a shelter summary report to the committee. Brogan stated that Paul Servais was hit by a truck while driving the tool cat on December 15th and there was \$30,000 - \$40,000 worth of damage done to the tool cat.

Pool: Brogan stated that down payments for the waterslide renewal and beached boat slide will be paid in January. Brogan stated that staff inquiries will be sent out this month.

Other Business: None

The committee reviewed various samples of the final colors and internal furniture concepts for the new library. The presentation was given by Carter Arndt from MSA and Katie Fortun and another representative from EBI. Motion by Johnston second by Olson to recommend to the Board approval of the final library colors and internal furniture concepts. Motion carried.

Motion by Johnston, second by Olson to adjourn at 6:43 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director