

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, November 1, 2017**

Administrator Heinig called the Holmen Park, Recreation, and Library Committee meeting to order at 5:31 p.m. on November 1, 2017 at the Holmen Village Hall.

Present: Rich Anderson, Chuck Olson, Scott Heinig, Chris McArdle-Rojo, Mike Brogan, Chris Geary

Excused: Bill Ebner

Guests: None

Motion by Anderson, second by Olson for Chuck Olson to serve as committee chair in Ebner's absence. Motion carried.

Motion by Anderson, second by Olson to approve the minutes of the October 4, 2017 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the monthly library statistics report to the committee and stated that the numbers have been really good since the opening. McArdle-Rojo distributed a list of proposed procedures and policies for rentals in the Community Room at the Library for the committee to review.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the recently completed programs which include: youth volleyball, flag football, session #1 of adult fitness classes and the Halloween Trick or Treat at the Library. Brogan informed the committee of the programs that are currently in progress or coming up which include: adult co-rec softball league, adult co-rec volleyball league, ballroom dance, session #2 of adult fitness classes, and youth indoor soccer.

Park: Brogan stated that staff is working on winterizing all facilities and equipment. Brogan stated that irrigation has been blown out at Halfway Creek, Deer Wood, the Aquatic Center, Remington, Countryside, Village Hall, Library, and the Police Station. Brogan stated that he has been working on programming the registration/reservation software for new rental facilities and changes in pricing for 2018. Brogan stated that the Michael Dummer memorial park bench is being installed by the small trail shelter near the treatment plant. Brogan stated that there is an invoice for \$32,358.90 from Strupp from the July storm. Brogan distributed the Halfway Creek walking bridge inspection report. Olson recommended that the bridge repairs noted in the report be scheduled into the long-term capital calendar.

Pool: Brogan stated that the Aquatic Center has been winterized and the phone and internet has been changed over to Spectrum. Brogan stated that memberships are available to be purchased for 2018.

Village Hall: Brogan stated that Coulee Signs is working on replacement parts for the Village Hall clock.

Other: Brogan stated that he and Chris Geary will be attending the Wisconsin Park & Recreation Association State Conference from November 7-10 in Wisconsin Dells.

Motion by Anderson, second by Olson to change the meeting time of the Park, Recreation, and Library Meeting to 5:00pm in the future. Motion carried.

Other Business:

None

Motion by Anderson, second by Olson to adjourn at 5:50 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director

