

8/3/2023

**Village of Holmen
Public Works Committee
August 3, 2023**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, August 3, 2023. Members present: Anderson and Stanek, Elam was delayed. Also present; Administrator Heinig, Engineer Dahl, President Barlow and Public Works Director Mezera.

Motion by Stanek, second by Anderson, to approve the minutes of the June 1, 2023 meeting – motion passed 2-0. No meeting was held in July.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately.

Water Department

Crew continues meter changeouts and final reads.
An inventory of meters was completed.

Street Department

Sidewalk report (per code Ch. 159-8) Nothing to report.
Crosswalks painted.
The crew has begun prepping for Corn Fest.

Storm Water Department

Brush chipping to begin next week.
Storm ponds being mowed.
Medians and ROWs mowed.

Other

Director Mezera informed the committee that one of the Compost Site Attendants had resigned and he is searching for a replacement.

Action Items

#5 Recommendation to the Village Board to accept Resolution 5-2023, conditionally accepting public improvements to Cole Addition Seven including Gaarder Road Improvements. Engineer Dahl explained that the improvements are substantially complete and feels that they will be finished before the September Board cycle. He recommends administrative approval. Motion to conditionally accept Resolution 5-2023 by Elam, second by Stanek. Motion passed 3-0

#6 Recommendation to the Village Board to accept Resolution 4-2023 conditionally accepting the improvements to West Ridge Addition. Engineer Dahl presented an overview of the improvements to West Ridge Addition. He also presented a list of contingencies that need to be met before the final approval. He pointed to the fact that his list mainly consisted of erosion and stormwater control measures. Motion by Stanek for conditional approval, second by Elam. Motion passed 3-0.

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#7 Recommendation to the Village Board to approve Engineering Plans for Seven Bridges North First Addition. Engineer Dahl reviewed the Engineering plans for Seven Bridges North First Addition and found that they meet Village standards. Motion for approval by Stanek, second by Elam. Motion passed 3-0

#9 Committee approval of contract with Mathy for Village Asphalt Patching Project. Engineer Dahl presented a proposal from Mathy Construction Company for \$7,991.28 to patch approximately 729 square feet of asphalt in two patches, one at First Ave E and State St. the other at Gregory and Ryan. Motion to approve by Elam, second by Stanek. Motion passed 3-0

Discussion

Traffic Evaluation Options for Areas of Concern. The committee discussed concerns raised by Trustee Wyss and various citizens about the speed limit on CTY D where it passed Deerwood Park Estates. Engineer Dahl explained DOT and La Crosse County methods for determining the need to change the speed limit and felt that they would not back the change. The intersection at Main and State was also discussed. Administrator Heinig reminded the committee that a study of that intersection had been done when the RAB at Main and Gaarder study happened and that it supported no change. Possible future options were discussed. Lastly the intersection of Schaller Blvd. and State Hwy 35 was discussed. Staff will continue to monitor the situation.

Budget

The committee discussed the 2024 Public Works Budget items and complimented staff for their efforts on same. Staff will proceed with the budget process. Also discussed was the discontinuation of curb side brush chipping. The recommendation is to develop a drop off site for citizens to use and only curb side chip in the case of storm damage.

Adjourn

Motion by Stanek, second by Elam, to adjourn at 7:23PM – motion passed 3-0.

Pete Mezera
Director of Public Works