

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, November 1, 2023**

Chairman Wyss called the Holmen Park, Recreation, and Library Committee meeting to order at 5:37 p.m. on November 1, 2023 at the Holmen Village Hall.

Present: Micah Wyss, Travis Elam, Mike Brogan, Chris Geary, Chris McArdle-Rojo, Alex Inglett

Absent: Dawn Kulcinski

Guests: None

Motion by Elam, second by Wyss to approve the minutes of the September 6, 2023 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the September 2023 statistics report and updated the committee on the upcoming programs at the Library.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the recently completed programs which include: youth volleyball, flag football, cake/cookie decorating classes, middle school tennis, painting classes, session #1 of adult fitness classes, and the Halloween Trick or Treat at the Library. Brogan informed the committee of the programs that are currently in progress or coming up which include: Lego League, Adult Co-Rec Volleyball league begins November 8th, Session 2 adult fitness programs, royal icing cookie class, and youth indoor soccer begins Nov. 19th. Elam asked if there were any hockey programs planned. Geary stated that the Omni Center runs a free learn to skate program that is advertised in the program guide. Wyss asked how long the Halloween event has been going on? Geary stated that it started as an intern project in the fall of 2014 and was run in the park for the first three years. Geary stated that the event was moved into the Library once the new facility was built and has been a popular event since. Brogan stated that Alex Inglett started on October 24th as the new Assistant Park & Rec Director. Inglett introduced herself to the committee.

Park: Brogan stated that staff is working on winterizing all facilities and equipment. Brogan stated that Rybold Excavating has repaired the police retention pond washout areas. Brogan informed the committee that NASA has reached their fundraising goal for the Remington Hills All-Ability playground and installation should occur in the spring or early summer of 2024. Brogan stated that security cameras are now up and running at Pertsch Park. Elam stated that it is good to see that the all-abilities park is going to go in next year.

Pool: Brogan stated that the Aquatic Center is also being winterized. Brogan stated that memberships are available to be purchased for 2024.

Village Hall: Brogan stated that the new Village of Holmen website went live on October 18th. Brogan stated that staff is still learning how to edit on the website and not everything was completely transferred over from the last website. Brogan stated that if anyone sees any issues with the website to contact the specific department regarding any changes.

The committee discussed possible action and recommendation on the 2024 fertilization and weed control contract for Village facilities with Turf Maintenance. Brogan stated that this contract covers parks, Village Hall, the Library and the Police Station. Brogan stated that the acreage has increased from 43.01 to 63.42 due to the addition of the new parks. Brogan stated that the cost per acre has decreased from \$835.72/acre to \$817.97 per acre from 2023. Brogan stated that this was a known cost and budgeted for in 2024. Motion by Elam, second by Wyss to recommend to the Board approval of the 2024 fertilization and weed control contract from Turf Maintenance in the amount of \$51,875.70. Motion carried.

Other Business: Wyss asked if there was a reason why Deer Wood Park is the only park in the Village that is open until 11pm when every other park closes at 10pm. Brogan stated that is most likely due to baseball/softball games and tournaments going past 10pm. Wyss stated that he was contacted by a resident that said there have been people out late at Deer Wood Park causing disturbances. Wyss stated that he wanted to also make sure that law enforcement is aware that this is going on so they can check up on it in the future. Brogan stated that it would probably carry more weight being presented at Law Enforcement Committee. Wyss stated that he would officially like to add this topic to the agenda for the next Park, Rec & Library committee meeting for further discussion.

Motion by Elam, second by Wyss to adjourn at 6:13 p.m. Motion carried.

Chris Geary
Assistant Park & Recreation Director