

2/1/24

**Village of Holmen
Public Works Committee
February 1, 2024**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, February 1, 2024. Members present: Anderson and Stanek and Elam. Administrator Heinig, Engineer Dahl, President Barlow and Director Mezera were also present.

Motion by Stanek, second by Elam, to approve the minutes of the January 4, 2024 meeting – motion passed 3-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been running normally.

New blower installed at WWTP.

SEH is providing a proposal for engineering services regarding option for sanitary sewer services for the northern portion of the Village.

Water Department

Crew continues meter changeouts and final reads.

Well 6 suffered a broken fitting that caused some flooding in the well house.

Well 6 also had a faulty circuit board that caused the well to shut down temporarily, a new board has been ordered.

Street Department

Sidewalk report (per code Ch. 159-8). Nothing to report.

Normal plowing and sanding operations.

Storm Water Department

The compost site was open from 8am until noon on January 20th. No residents used the site during that time.

The new pick-up arrived today (2/1/24).

Other

New signs have been installed at the compost site detailing the new hours of operations and acceptable hours.

Action Items

#5 Recommendation to the Village Board for approval of Gerke's bid of \$451,812.27 for the 2024 street reconstruction project. Engineer Dahl presented three bids for the project and recommended awarding it to the low bidder, Gerke Excavating. Motion to approve by Stanek, second by Elam. Motion passed 3-0

#6 Recommendation to the Village Board to approve Poellinger Electric Inc. bid of \$10,012.00 for Holmen Drive /McHugh road traffic signal modifications. Engineer Dahl presented two bids and recommended accepting the low bid from Poellinger Electric. Motion to accept by Elam, second by Stanek. Motion passed 3-0

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#7 Recommendation to the Village Board to accept Federal Signal Corporation's bid of \$24,885.00 for the Ponderosa Emergency Siren. Engineer Dahl presented a quote for a replacement siren to be located at the new Ponderosa lift station. Motion to accept by Elam, second by Stanek. Motion passed 3-0

#8 Recommendation to the Village Board to accept the engineering plans for Cole Addition Phase 5. Engineer Dahl has reviewed the plans and recommends accepting. Motion by Stanek, second by Elam. Motion passed 3-0

#9 Recommendation to the Village Board to accept Dave Rybold's bid to clean out the retention pond in Deerwood Park Estates. Given the depth of the pond and the short window of time available to complete the cleanout Engineer Dahl recommended accepting Dave Rybold's bid not to exceed \$20,000.00. Motion to accept by Elam, second by Stanek. Motion passed 3-0

#10 Recommendation to the Village Board to purchase a spare mixer for the WWTP. Director Mezera presented a quote for \$34,484.70 from Xylem for the spare mixer and explained that as we have run the new plant, Operator Johnson has determined which areas we need more redundancy in. Johnson feels the spare mixer will help us maintain our limits if one of the main mixers fails. Motion to accept by Stanek, second by Elam. Motion passed 3-0

#11 Approval of shop heating system heating system retrofit. Director Mezera presented a proposal from Ziegler Heating and Refrigeration to repair the failing in-floor heating system with readily available parts for \$6,795.00. Motion to approve by Elam, second by Stanek. Motion passed 3-0

Discussion

Staff requested permission to revamp some portions of the Village fee schedule. The committee directed staff to proceed.

Adjourn

Motion by Stanek, second by Elam to adjourn at 6:13PM – motion passed 3-0.

Pete Mezera
Director of Public Works