

Meeting Minutes
Village of Holmen Finance and Personnel Committee
February 6, 2024

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, February 6, 2024, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:03 pm.

Present at the meeting: Committee members Doug Jorstad and Rich Anderson; Micah Wyss arrived at 5:04. Also in attendance were Heather Hopkins, Tricia Blum, President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the December 12, 2023 meeting as presented. The motion carried 3-0.

Public Comment Heather Hopkins, BP Manager, asked that the Committee reconsider Chief Collins' denial of an operator's application for Tricia Blum with a 1-year time frame before reapplication could occur.

Clerk/Treasurer Report Hornberg reported to the Committee that tax collections will wrap up tomorrow; settlement checks will be prepared as soon as possible. Hornberg commented that all annual payroll reports have been finalized; she is now preparing for the upcoming audit and annual insurance renewals. She mentioned that there will be no Spring Primary Election and that the Spring Election will be April 2nd.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of License Micah Wyss/Rich Anderson motioned to recommend denial of Stevie Dutka, Features Sports Bar & Grill, with a 90-day waiting period from application date before re-application of Operator's License can occur. The motion carried 3-0.

Rich Anderson motioned to recommendation denial of Tricia Blum, Get N Go, LLC., with a 1-year waiting period from application date before re-application of Operator's License can occur. The motion did not receive a second.

Doug Jorstad/Micah Wyss motioned to recommend denial of Tricia Blum, Get N Go, LLC., with a 6-month waiting period from application date before re-application of Operator's License can occur. The motion carried 3-0.

Administrator's Report He reported that he has been working with developers and potential investors on 2024 projects for both residential and some commercial projects. Heinig updated the Committee on the need for a sewer infrastructure investment project that will be essential to ensure Holmen's growth potential and fiscal strength for generations to come.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:50 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer