

**Village of Holmen
Board Proceedings
March 14, 2024**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on March 14, 2024, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Micah Wyss, Rich Anderson, Rod Stanek and Travis Elam. Dawn Kulcinski was excused. Also present were James Steinbrink, Andre J. Rasulis, County Supervisor Pam Viner, Park & Recreation Director Geary, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl, Lt. Cody Spears and Attorney Weber. There was one other person in the audience that choose not to sign in.

Public Comment

None.

Minutes

Doug Jorstad/Rich Anderson motioned to approve the minutes of the February 8, 2024 Board meeting as presented. The motion carried 6-0.

Planning Commission

No meeting was held.

Park, Recreation and Library Committee

Micah Wyss/Travis Elam motioned to approve purchase of pool heating system from Ahern in the amount of \$126,000.00. Trustee Wyss noted that this item was under the approved 2024 budgeted amount. The motion carried 6-0.

Micah Wyss/Travis Elam motioned to approve the purchase of a John Deere 1200A Bunker and Field Rake from Van-Wall Equipment in the amount of \$20,500.00. Trustee Wyss noted that this item was \$500 over the 2024 budgeted amount. The motion carried 6-0.

Law Enforcement Committee

Rod Stanek/Doug Jorstad motioned to approve the purchase of eight Flock cameras in the amount of \$29,200.00 for the first year and \$24,000.00 for the second year. The motion carried 6-0.

Public Works Committee

Rich Anderson/Travis Elam motioned to approve proposal from SEH Construction for North Village Lift Station Capacity Study in the amount of \$25,560.00. The motion carried 6-0.

Finance and Personnel Committee

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented in the amount of \$1,509,241.95. The motion carried 6-0.

Doug Jorstad/Rich Anderson motioned to approve Change in Officer for Organization – Treasurer, Kwik Trip Inc. #1114, #568 and #311 – David P. Wagner. The motion carried 6-0.

Doug Jorstad/Rich Anderson motioned to approve Temporary Amendment to Liquor Premises for Specific Event - Booster Bash to be held May 4, 2024, at Features Sports Bar & Grill, 504 Holmen Drive N, as presented. Trustee Jorstad shared the Board's concerns over the noise complaints during the same

event in 2023 and inquired as to plans to avoid problems for this event in 2024. Owner James Steinbrink assured the Board that he would be in attendance for the entire event, the area would be fenced, licensed operators will be on site and the outdoor activities will end at 11:00 pm. The motion carried 6-0.

Doug Jorstad/Micah Wyss motioned to approve 2024/2025 Election Inspectors, as amended. The motion carried 6-0.

Doug Jorstad/Rod Stanek motioned to approve modification to Fee Schedule for the Street Opening/Sidewalk/Driveway Permits effective April 1, 2024, as presented. The motion carried 6-0.

Doug Jorstad/Micah Wyss motioned to approve Personnel Manual Updates effective April 1, 2024, with amendment discussed at meeting. Trustee Jorstad mentioned that all changed were reviewed in detail at the Finance & Personnel Committee meeting. The motion carried 6-0.

Doug Jorstad/Rich Anderson motioned to approve Development Agreement for Cole Addition Eight, as presented. Administrator Heinig indicated that the agreement does not include any type of subsidy from the Village; he explained these agreements ensure that the Village is protected in regards to infrastructure development and finances tied to the project. The motion carried 6-0.

Doug Jorstad/Rod Stanek motioned to approve a contract with ISG to complete Wisconsin Certified Sites Designation for North Industrial Areas in Partnership with La Crosse County and LADCO, as presented with a cost contribution of \$25,000.00. Administrator Heinig updated the Board on the process to gain this State certified site designation and how it would serve to benefit development in the Village of Holmen. The motion carried 6-0.

Shared Ride Committee

No meeting was held.

Municipal Court Update

No meeting was held.

Fire Board Report

Informational items only.

Bluffland Coalition Report

No information was available.

County Supervisor's Report

Supervisor Viner reported that the County is beginning to update their strategic plan process with an estimated completion date of June 2024. She mentioned that the County policy for purchasing used equipment is continuing to reap benefits.

President's Report

Informational items only.

Other Items before the Board

Clerk/Treasurer Hornberg updated the Board on the start of the Spring Election season.

Trustee Wyss asked staff to consider solutions for safer pedestrian crossings in crosswalks in the Village; he suggested possible stricter enforcement or increased signage.

Trustee Jorstad thanked staff for holding the Officer Meet and Greet this evening; he remarked that he enjoys the opportunity to meet the new hires.

Trustee Stanek inquired as to solutions for the Holmen Drive stoplight issues; Administrator Heinig assured him that changes were being made soon to the system to adjust the long wait times.

President Barlow agrees that he appreciates meeting the new officers in a meet and greet session prior to the Village Board meeting.

Closed Session

At 8:01 pm, Doug Jorstad/Rod Stanek motioned to convene into closed session per Wisconsin State Statute

Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Purpose: Discussion on Request for Economic Development Incentive

The motion carried 6-0.

At 8:18 pm, Rod Stanek/Travis Elam motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 6-0.

No action items were required after closed session.

Doug Jorstad/Travis Elam motioned to adjourn the meeting at 8:19 pm. The motion carried 6-0.

Angela A. Hornberg, Village Clerk/Treasurer