

4/4/24

**Village of Holmen  
Public Works Committee  
April 4, 2024**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, April 4, 2024. Members present: Anderson and Stanek and Elam. Administrator Heinig, Engineer Dahl and Director Mezera were also present.

Motion by Stanek, second by Elam, to approve the minutes of the March 7, 2024 meeting – motion passed 3-0.

**Public Comment** – None

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP has been running normally.

**Water Department**

Crew continues meter changeouts and final reads.

Round 2 of EPA UCMR samples have been taken.

Well house meters were calibrated.

**Street Department**

Sidewalk report (per code Ch. 159-8). Nothing to report.

Normal sanding operations.

**Storm Water Department**

The compost site was open from 8am until noon on March 16. 24 residents used the site during that time.

Modifications to the compost site are being made to facilitate handling brush

The west pond in Deerwood Park Estates is being pumped down to allow Dave Rybold to clean it out.

**Other**

Most of the crew attended the WRTA Technical Conference in La Crosse.

**Action Items**

#5 Recommendation to the Village Board for approval of 3-hour parking restriction along 405 Main Street South. Administrator Heinig briefed the committee on the discussion held at the Law Enforcement Committee meeting. Members discussed the options at length. Motion to approve by Stanek, second by Elam. Motion passed 3-0

#6 Recommendation to the Village Board to accept engineering Plans for King's Bluff Estates First Addition. Engineer Dahl presented the Engineering Plans for Kings Bluff First Addition to the committee and stated that they meet his approval. Motion to approve by Elam, second by Stanek. Motion passed 3-0

#7 Recommendation to the Village Board to approve the Wellhead Protection Plan for Wells #5, #6, #7 and #8. Director Mezera informed the committee that the Wisconsin Rural Water Association has completed a new wellhead protection plan, to include well 8, as required by the DNR. Motion to approve by Elam, second by Stanek. Motion passed 3-0

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#8 Recommendation to the Village Board to approve Ordinance 2-2024 to amend section 187 of the Code of Ordinances of the Village of Holmen relating to the Groundwater Protection Overlay District. Administrator Heinig has crafted a new ordinance to comply with DNR code. He explained that it mainly lists separation distances from the Wellhead Protection Area as required by the DNR and will amend Section 187 of the Village of Holmen Code. Motion by Elam, second by Stanek. Motion passed 3-0

### **Discussion**

Director Mezera presented the 2023 MS4 Annual Report concerning Holmen's stormwater and erosion control efforts.

### **Adjourn**

Motion by Stanek, second by Elam to adjourn at 6:03PM – motion passed 3-0.

Pete Mezera  
Director of Public Works