

5/2/24

**Village of Holmen
Public Works Committee
May 2, 2024**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, May 2, 2024. Members present: Anderson, Elam and Wyss. Administrator Heinig, Engineer Dahl, President Barlow and Director Mezera were also present.

Motion by Elam, second by Wyss, to approve the minutes of the April 4, 2024 meeting – motion passed 3-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been running normally.

The crew has been jetting sewers in preparation of next year's street improvement project. Ponderosa lift station replacement construction is ongoing.

Water Department

Crew continues meter changeouts and final reads.

The crew repaired a hydrant that had been damaged in an accident.

Well 8 was inspected by the DNR in preparation for its integration into the system.

The new SCADA system is gradually being brought on line.

Street Department

Sidewalk report (per code Ch. 159-8). Nothing to report.

Street sweeping is winding down for the season.

Storm Water Department

It rained today.

Other

Action Items

#5 Recommendation to the Village Board for approval of Hillcrest Drive Water Extension Project. Engineer Dahl presented 7 bids for the project. He recommended accepting the low bid of \$514,587.00 from Tri-City Contractors, Inc. Motion to approve by Wyss, second by Elam. Motion passed 3-0

#6 Recommendation to the Village Board to accept Bluffview Business Park Phase Three Improvements. Engineer Dahl explained that the improvements were nearly complete and recommended the committee approve pending administrative review and the completion of a punch list. Motion to approve by Elam pending administrative review and completion of the punch list, second by Wyss . Motion passed 3-0

#7 Recommendation to the Village Board to approve Seven Bridges North Second Addition Improvements. Engineer Dahl informed the committee that the improvements would be completed before the June Village Board cycle and recommended approval pending administrative review and completion of a punch list. Motion to approve by Wyss pending administrative review and completion of a punch list, second by Elam. Motion passed 3-0

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#8 Recommendation to the Village Board to purchase a new plow truck. Director Mezera presented two bids for the new truck and recommended taking the lower bid of \$219,290.00 from DeBauche Truck and Diesel. Motion by Elam, second by Wyss. Motion passed 3-0

#9 Recommendation to the Village Board to purchase a back-up generator for the Public Works Shop. Director Mezera briefed the committee on the new SCADA system and the need for the Public Works Shop to be operational during power outages. He presented a quote from Kish and Sons Electric for \$35,255.00 to supply and install a generator and recommended approval. Motion to approve by Wyss, second by Elam. Motion passed 3-0

#10 Recommendation to the Village Board to purchase a new crane for the sewer truck. Director Mezera presented a quote from Michaels Truck Equipment to supply and install a new crane on the sewer truck for \$21,937.00. He explained that the crane gets used frequently to service the pumps at sewer lift stations and recommended approving the quote. Motion to approve by Elam, second by Wyss. Motion passed 3-0

#11 Item tabled. Amendment to Chapter 56 of the Village Code, Erosion Control and Stormwater Management. Director Mezera informed the committee that the item had not been publicly posted therefore would have to wait until the June Board cycle. Motion to table by Wyss, second by Elam. Item tabled 3-0

Discussion

Adjourn

Motion by Wyss, second by Elam to adjourn at 6:21PM – motion passed 3-0.

Pete Mezera
Director of Public Works