

**Village of Holmen  
Board Proceedings  
May 9, 2024**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on May 9, 2024, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Micah Wyss, Rich Anderson, Nancy Proctor, Travis Elam and Dawn Kulcinski. Also present were Jim Christenson, County Supervisor Joe Kovacevich, Joe Haas, Administrator Heinig, Clerk/Treasurer Hornberg, Park & Recreation Director Geary, Public Works Director Mezera and Lt. Spears.

**Public Hearing**

At 7:01 pm, Nancy Proctor/Dawn Kulcinski motioned to open the public hearing for Ordinance 4-2024, Amending and Clarifying Various Code Text of the Village of Holmen Relating to Minor Clarifying Edits to Chapter 195, Chapter 159, Chapter 14 and Chapter 112. The motion carried 7-0.

No one spoke on behalf of Ordinance 4-2024.

Nancy Proctor/Doug Jorstad motioned to close the public hearing at 7:05 pm. The motion carried 7-0.

**Special Presentation**

Joe Haas from Hawkins Ash CPAs presented the 2023 audit and offered to answer questions pertaining to the audit.

**Public Comment**

Jim Christenson stated that he was in attendance to answer any questions.

**Minutes**

Rich Anderson/Micah Wyss motioned to approve the minutes of the April 11, 2024 Board meeting and April 16, 2024 Special Board meeting as presented. The motion carried 7-0.

**Planning Commission**

Informational items only.

**Park, Recreation and Library Committee**

Informational items only. Director Geary remarked that the new Remington all-abilities park construction is moving quickly.

**Law Enforcement Committee**

No meeting was held.

**Public Works Committee**

Rich Anderson/Travis Elam motioned to approve Hillcrest Drive Water Extension project with Tri-City Contractors Inc. in the amount of \$514,887.00. The motion carried 7-0.

Rich Anderson/Micah Wyss motioned to approve Resolution 2-2024, Conditionally Accepting the Public Improvements of Bluffview Business Park Phase Three Addition. The motion carried 7-0.

Rich Anderson/Nancy Proctor motioned to approve Resolution 3-2024, Conditionally Accepting the Public Improvements of Seven Bridges North Second Addition. The motion carried 7-0.

Rich Anderson/Travis Elam motioned to approve purchase of a 2025 Freightliner 108SD plow truck from DeBauche Truck & Diesel in the amount of \$219,290.00. The motion carried 7-0.

Rich Anderson/Doug Jorstad motioned to approve purchase of back-up generator for the Public Works Shop from Kish & Sons Electric in the amount of \$35,255.00. The motion carried 7-0.

Rich Anderson/Doug Jorstad motioned to approve replacement crane for sewer truck from Michaels Truck Equipment in the amount of \$21,937.00. The motion carried 7-0.

### **Finance and Personnel Committee**

Doug Jorstad/Nancy Proctor motioned to approve payment of the claims as presented in the amount of \$1,840,319.31. The motion carried 7-0.

Doug Jorstad/Rich Anderson motioned approve Producer Full Service Retail Sales Application for 608 Brewing Company LLC, 103 State Street, Suites 103 and 203. The motion carried 7-0.

Doug Jorstad/Dawn Kulcinski motioned to approve Resolution 1-2024, Creation & Adoption of Election Ward Map (Creation of Ward 13). Administrator Heinig stated that this ward was added due to a recent annexation. The motion carried 7-0.

Doug Jorstad/Nancy Proctor motioned to approve Ordinance 4-2024, An Ordinance Modifying Various Code Text of the Village of Holmen Relating to Minor Clarifying Edits to Chapter 195, Chapter 159, Chapter 14 and Chapter 112. The motion carried 7-0.

### **Shared Ride Committee**

No meeting was held.

### **Municipal Court Update**

Administrator Heinig mentioned that officials were elected at the most recent meeting and that they had not yet met newly elected multi-jurisdictional Judge Nikki Swayne.

### **Fire Board Report**

Informational items only.

### **Bluffland Coalition Report**

No information was available.

### **County Supervisor's Report**

Newly elected Supervisor Kovacevich reported that new members, including himself, and new Supervisor Trustee Elam were sworn in on April 16<sup>th</sup>. He mentioned that ATV/UTV routes continue to be discussed at the County Board.

### **President's Report**

President Barlow reported that he recently attended the annual prayer breakfast; Mayor Mitch Reynolds gave a welcome and the main speaker was Hector Colon, CEO of Lutheran Social Services of Wisconsin and Upper Michigan.

**Other Items before the Board**

Trustee Wyss mentioned that he will not be in attendance for the June Village Board meeting.

Trustee Proctor stated that it was nice to be back on the Village Board.

President Barlow thanked everyone for their efforts and complimented staff for the good audit report.

Doug Jorstad/Travis Elam motioned to adjourn the meeting at 8:03 pm. The motion carried 7-0.

Angela A. Hornberg, Village Clerk/Treasurer