

**Village of Holmen  
Board Proceedings  
August 10, 2023**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on August 10, 2023, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Rod Stanek, Doug Jorstad, Dawn Kulcinski, Micah Wyss and Travis Elam. Also present were Pam Viner, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl, Park & Recreation Director Brogan and Attorney Weber.

**Public Comment**

None.

**Minutes**

Rich Anderson/Travis Elam motioned to approve the minutes of the July 13, 2023 Board meeting as presented. The motion carried 7-0.

**Planning Commission**

Informational items only.

**Park, Recreation and Library Committee**

Informational items only.

**Law Enforcement Committee**

Informational items only.

**Public Works Committee**

Rich Anderson/Travis Elam motioned to approve Resolution 5-2023, Conditionally Accepting the Public Improvements of Cole Addition Seven, Including the Gaarder Road Extension. Motion includes attached contingencies as presented. The motion carried 7-0.

Rich Anderson/Travis Elam motioned to approve Resolution 4-2023, Conditionally Accepting the Public Improvements of West Ridge Addition. Motion includes attached contingencies as presented. The motion carried 7-0.

Rich Anderson/Travis Elam motioned to approve engineering plans for Seven Bridges North First Addition as presented. The motion carried 7-0.

**Finance and Personnel Committee**

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for the amount of \$2,529,036.99. The motion carried 7-0.

Doug Jorstad/Travis Elam motioned to approve fireworks permit request for Holmen Kornfest on August 18, 2023, contingent on Holmen Fire and Holmen Police Chiefs' final approval based on area conditions. The motion carried 7-0.

Doug Jorstad/Rod Stanek motioned to approve Resolution 8-2023, Resolution Authorizing the Creation of the Official Polling Locations in the Village of Holmen as presented. The motion carried 7-0.

Doug Jorstad/Micah Wyss motioned to approve contract extension with Hawkins, Ash, CPA for 2024-2026 audit services as presented. The motion carried 7-0.

Doug Jorstad/Rich Anderson motioned to approve agreement for legal services for 2024-2028 with Johns, Flaherty & Collins as presented. The motion carried 7-0.

Doug Jorstad/Micah Wyss motioned to approve Resolution 6-2023, Resolution Authorizing Acceptance of Department of Transportation – Transportation Alternative Program Grant Funding (Paving the Holland Bike Trail). Administrator Heinig explained that this would be an 80/20 grant from the State to pave the trail from Main St. to Bluffview Ct.; Town of Holland’s grant was to pave the trail from Bluffview Ct. to Drugan’s. The motion carried 7-0.

Doug Jorstad/Rich Anderson motioned to approve Development Agreement for Seven Bridges North First Addition, Village of Holmen as presented. The motion carried 7-0.

**Shared Ride Committee**

Meeting will be held in September.

**Municipal Court Update**

Administrator Heinig updated the Board on the decision to wait until the Spring Election to permanently replace Judge Huesmann.

**Fire Board Report**

Rod Stanek/Doug Jorstad motioned to approve Fire Commission Rules as presented. The motion carried 7-0. Trustee Stanek reported that the Fire Department is now fully staffed and the new pumper has been received.

**Bluffland Coalition Report**

Trustee Stanek mentioned the Coalition plans to submit a request to La Crosse County for potential funds to assist with future land acquisition and maintenance costs.

**County Supervisor’s Report**

Supervisor Viner reported that she has been pleased with the new County policy to purchase used equipment. She mentioned that the ATV/UTV Ordinance will be presented for potential approval in August.

**President’s Report**

Informational items only.

**Other Items before the Board**

Chief Collins thanked the Board for approving the Kornfest fireworks permit with conditions contingency. He also thanked everyone that helped with the National Night Out event.

Director Brogan mentioned that Kornfest will begin setup next week and that Terry Long began August 7 and Brett Koball left August 11.

Engineer Dahl stated that the Briggs/McHugh roundabout opened today.

Attorney Weber thanked the Board for extending his contract this evening.

Administrator Heinig thanked the Board for their support, as well as the National Night Out event volunteers.

Trustee Wyss thanked Chief Collins for hosting the National Night Out event and thanked Engineer Dahl for his work with the Briggs/McHugh roundabout.

Trustee Kulcinski reported that she received many compliments and grateful comments during the National Night Out event.

President Barlow thanked everyone.

**Closed Session**

At 8:16 pm, Doug Jorstad/Rich Anderson motioned to convene into closed session per Wisconsin State Statute

Authority: §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Purpose: Administrator Annual Review

The motion carried 7-0.

At 9:18 pm, Dawn Kulcinski/Travis Elam motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 7-0.

No action items were required after closed session.

Rod Stanek/Dawn Kulcinski motioned to adjourn the meeting at 9:19 pm. The motion carried 7-0.

Angela A. Hornberg, Village Clerk/Treasurer