

9/5/24

**Village of Holmen
Public Works Committee
Sept 5, 2024**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, September 5, 2024. Members present: Anderson, Elam and Wyss. Administrator Heinig, Engineer Dahl, President Barlow and Director Mezera were also present.

Motion by Wyss, second by Elam, to approve the minutes of the August 1, 2024 meeting – motion passed 3-0.

Public Comment – None

Director’s Monthly Report

Sanitary Sewer Department

Ponderosa lift station replacement construction is in its final stages.
The crew is jetting sewers for video inspection in anticipation of the 2025 Street Improvement Project.

Water Department

Crew continues meter changeouts and final reads.

Street Department

Sidewalk report (per code Ch. 159-8). Nothing to report.
Mowing operations continue.
The alley between Irene and West Ave south of Sunset had some recycle added and was graded.

Storm Water Department

Mowing basins and waterways.
The crew began pumping down the west storm pond in Deerwood Park Estates in preparation to having it cleaned out.

Other

The Director and four of the crew attended the WWRA Outdoor expo.

Action Items

#5 Recommendation to the Village Board for approval of Supplemental Agreement Number One with Traffic Design and Analysis Inc. Engineer Dahl explained this agreement was for services in addition to the previous contract for the study of the intersection of Schaller Blvd and State Highway 35. Motion to approve by Elam, second by Wyss. Motion passed 3-0.

#6 Recommendation to the Village Board, Engineering Plans for Liberty Addition. Engineer Dahl reported that he had reviewed the Engineering Plans for Liberty addition but that they were still substantially incomplete. He recommended that the committee deny approval of the plans. Motion to deny by Wyss, second by Elam. Motion to deny passed 3-0.

Discussion

General items.

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Adjourn

Motion by Wyss, second by Elams to adjourn at 5:43PM – motion passed 3-0.

Pete Mezera
Director of Public Works