

**Village of Holmen
Board Proceedings
November 14, 2024**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on November 14, 2024, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Micah Wyss, Doug Jorstad, Dawn Kulcinski and Travis Elam. Also present were Katie Walters, Sam Kube, Administrator Heinig, Clerk/Treasurer Hornberg, Park & Recreation Director Geary, Engineer Dahl, Lt. Spears, County Supervisor Joe Kovacevich and Attorney Weber.

Public Hearing

At 7:00 pm, Rich Anderson/Doug Jorstad motioned to open the public hearing for 7-2024, A Resolution Authorizing Special Assessments for Public Improvements Against Benefitted Property. The motion carried 6-0.

Administrator Heinig gave a brief explanation of the alley project and resolution. No one spoke on behalf of Resolution 7-2024.

Doug Jorstad/Micah Wyss motioned to close the public hearing at 7:03 pm. The motion carried 6-0.

Public Comment

None.

Minutes

Rich Anderson/Micah Wyss motioned to approve the minutes of the October 7, 2024 Special Board meeting and October 10, 2024 Board meeting as presented. The motion carried 6-0.

Planning Commission

No meeting was held; Administrator Heinig reported that November and December Planning Commission meetings were cancelled as well.

Park, Recreation and Library Committee

Micah Wyss/Dawn Kulcinski motioned to approve quote for 2025 fertilization and weed control contract for Village facilities with Turf Maintenance in the amount of \$54,469.49. The motion carried 6-0.

Law Enforcement Committee

No meeting was held.

Public Works Committee

No meeting was held.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for the amount of \$1,020,239.47. The motion carried 6-0.

Doug Jorstad/Micah Wyss motioned to approve Change of Agent for Kwik Trip #311 – Becca Adank. The motion carried 6-0.

Doug Jorstad/Travis Elam motioned to approve Temporary Amendment to Liquor Premises for Specific Event, with fencing requirements as discussed, for Snow's a Comin' Dance to be held on December 6, 2024, from 6:30 pm to 10:00 pm at Smokey's Bar & Grill, 112 Mill Street. The motion carried with Barlow, Elam, Anderson, Wyss and Jorstad in favor; Kulcinski abstained.

Doug Jorstad/Dawn Kulcinski motioned to approve modification to 150 Termination Policy of the Holmen Personnel Manual (Advances of Time or Money Policy clarification). Administrator Heinig reviewed the reason for the update, as well as how it will be implemented. The motion carried 6-0.

Doug Jorstad/Rich Anderson motioned to approve Resolution 7-2024, Authorizing Special Assessments for the 2024 Alley Project (from Roberts to Legion, between Main and 1st). The motion carried 6-0.

Shared Ride Committee

President Barlow reported that ridership for the quarter increased by a net of 164 (1,149 to 1,245 from July 2023 to July 2024; 1,110 to 1,204 from August 2023 to August 2024; 1,131 to 1,105 September 2023 to September 2024). President Barlow stated that he has once again suggested to the group that contract negotiations would be useful to help provide appropriate service; he also requested to meet more than once per quarter.

Municipal Court Update

Administrator Heinig mentioned that the Police Chief project to streamline and equalize citations across municipalities for ease of court proceedings will be presented for review to the members of Municipal Court soon. He expressed frustration that Judge Nikki Swayne has still not yet introduced herself to the Municipal Court group or is rarely even seen by the Municipal Court.

Fire Board Report

Trustee Elam reported that the 2025 budget has been approved and he thanked Administrator Heinig for his assistance in moving that process along.

Bluffland Coalition Report

President Barlow remarked that he met with the Coalition and told them he would have a replacement representative for the group soon.

County Supervisor's Report

Supervisor Kovacevich reported that the County recently approved the 2025 budget with an increase of 1% over the 2024 budget. He mentioned that grants were awarded to the Holmen Area Community Center in the amount of \$20,000 and the Bluffland Coalition group received \$100,000.

President's Report

President Barlow updated the Board on his continuing efforts with the Holmen Area Foundation, Explore La Crosse and LADCO. He introduced community member Sam Kube and stated that he plans to present Sam formally in December to fill the vacant trustee seat.

Other Items before the Board

All Board members extended their gratitude to the Clerk's Department for their efforts with the Presidential Election.

Administrator Heinig thanked everyone for their efforts with the 2025 budget process.

Trustee Elam mentioned that he continues to hear comments regarding the McHugh Road/Holmen Drive stoplights and also has had a request to inquire about a skate park in Holmen.

President Barlow reminded everyone that Jinglefest will be held in the Village on December 7th.

Doug Jorstad/Dawn Kulcinski motioned to adjourn the meeting at 7:43 pm. The motion carried 6-0.

Angela A. Hornberg, Village Clerk/Treasurer