

**Village of Holmen
Board Proceedings
December 12, 2024**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on December 12, 2024, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Doug Jorstad, and Travis Elam. Micah Wyss and Dawn Kulcinski were excused. Also present were Sam Kube, Administrator Heinig, Deputy Clerk/Deputy Treasurer Goyette, Park & Recreation Director Geary, Engineer Dahl, Captain Spears, Public Works Director Mezera and Attorney Weber.

Public Comment

None.

Minutes

Rich Anderson/Doug motioned to approve the minutes of the November 14, 2024 Special Board meeting and November 14, 2024 Board meeting as presented. The motion carried 4-0.

Planning Commission

No meeting was held; Administrator Heinig reported that nothing has been submitted yet for January, so more than likely next meeting will take place in February.

Park, Recreation and Library Committee

No meeting was held. Director Geary advised that the ice rink was not up yet, however would be soon.

Law Enforcement Committee

Trustee Elam reported that at committee, there was a vote to approve the cost of \$20,854.49 for K-9 unit and it passed. Travis Elam/Doug Jorstad motioned to approve the squad equipment, including installation in three patrol vehicles. Trustee Jorstad questioned the cost that Trustee Elam reported. Clarification was made by Captain Spears that the cost originally reported was for one vehicle only and the cost would be \$16,882.00 for each additional squad's equipment for a grand total of \$54,619.63. Travis Elam/Doug Jorstad made an amended motion to include the additional costs provided by Captain Spears. Original motion carried 4-0 and amended motion carried 4-0.

President Barlow thanked law enforcement for their hard work, especially during this cold winter weather.

Public Works Committee

Rich Anderson/Travis Elam motioned to approve North Village Lift Station Design Services Contract with SEH as presented in the amount of \$315,000.00. The motion carried 4-0

Rich Anderson/Doug Jorstad motioned to approve the Engineering Plans for Liberty Addition as presented. The motion carried 4-0.

Rich Anderson/Doug Jorstad motioned to approve the bid for 2025 Dump Truck from Premier Truck Group as presented in the amount of \$217,974.00. The motion carried 4-0. President Barlow mentioned he was happy to see us going with Freightliner again.

Rich Anderson/Travis Elam motioned to approve the quote from Xylem for a spare mixer and parts for the WWTP as presented in the amount of \$31,399.00. The motion carried 4-0.

Rich Anderson/Travis Elam motioned to approve the quote from Ewald Motors for a new pick-up truck in the amount of \$47,603.00. The motion carried 4-0. Trustee Jorstad asked if we have a delivery date yet; Director Mezera advised that we do not have a set delivery date as of yet.

President Barlow asked Director Mezera how we are doing with sand and salt for the year; Director Mezera advised we are set for the year.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for the amount of \$928,664.18. The motion carried 4-0.

Doug Jorstad/Travis Elam motioned to approve Resolution 9-2024, A Resolution Amending the 2024 Budget. Administrator Henig advised that the items on the report were offset costs, the top reflects the new income and the bottom reflects new expenses. He further explained that the items have been previously approved and there is nothing new; this is merely clean up that is required by State law. The motion carried 4-0.

Doug Jorstad/Travis Elam motioned to approve the Ratification of Heritage Village Sheltering Provision as follows: the Village of Holmen shall have no authority over decisions of Heritage Village regarding sheltering provisions they wish to implement; and that the Village has no liability on the issue or any decision Heritage Village implements regarding sheltering policies; and that sheltering provision are solely in the hands of the owners of Heritage Village; and the Village accepts that Heritage Village takes full responsibility on how they provide appropriate sheltering (such as shelter-in-place strategy they have implemented). The motion carried 4-0.

Doug Jorstad/Rich Anderson motioned to approve the Developer's Agreement for Liberty Addition. Administrator Henig discussed the investments that will be made by the developer, as well as investments proposed to be made by the Village. Upgrades the Village would provide include Briggs Road investments of \$122,787.00, which pays for the Eastside of the road from Sween Drive to the Wellhouse; minus the monetary contributions the Developer owes for the remaining Westside Briggs Road sections to the North of the wellhouse; and \$253,720.00 towards Village requested upsizing of the water main system from 8" to 12" throughout the subdivision. There would also be reimbursement to the Village one year after plat is signed for park land. The motion carried 4-0.

Shared Ride Committee

None

Municipal Court Update

No meeting. President Barlow asked Administrator Heinig to explain the Municipal Court and what that body governs. The Municipal Court is made up of the following municipalities: Village of Holmen, City of Onalaska, Village of Rockland, Village of Bangor, Town of Campbell, Village of West Salem, and Town of Shelby. The Court is funded by the citations issued and use of court. Currently, Village of Holmen makes up 52% of citations filed through the court. The group meets quarterly. He advised that Judge Nikki Swayne has still not yet introduced herself to the Municipal Court group.

Fire Board Report

Informational items only.

Bluffland Coalition Report

No rep at this time.

County Supervisor's Report

Trustee Elam reported that the County is working on a wage study for employees. The last time this was done was 8 years ago. He also was impressed by the Sustainability Report that was provided showing that the County has reduced emissions by 50-60%, however a good chunk of this could be from changes that Xcel Energy has made.

President's Report

President Barlow was able to attend the opening of Blizzard Blvd. at Holmen High School. He was able to speak at the event as well. He requested that if anyone has time to attend the event to do before it closes this weekend. Proceeds will go to Coach Jax Bryngelson who is battling cancer.

President Barlow recommended to fill the position on the board left open by Nancy Proctor's departure with Sam Kube. Travis Elam/Doug Jorstad motioned to approve the nomination to fill the open seat with Sam Kube. Administrator wanted to clarify that the effective date would be 1/1/2025. The motion carried 4-0.

President Barlow recommended the approval of the new committee breakdowns that would be effective now until the Spring Election. Rich Anderson/Doug Jorstad motioned to approve. The main changes are Trustee Wyss officially being added to Finance and removed from the Fire Board; President Barlow will replace him on the Fire Board. Sam Kube will be added to Park, Recreation & Library and Bluffland Coalition. The motion carries 4-0.

Other Items before the Board

Director Mezera advised everyone drive safe and take it easy; his crew is out sanding already.

Administrator Heinig thanked Sam for joining the Board. Thanks to the team for another successful year; it was pretty significant and more cool things coming in 2025-2026.

Trustee Jorstad wished everyone Happy Holidays.

Trustee Elam also thanked Sam for joining the Board. Of all the places he has worked, the people and staff here care so much. So thankful to be a part of this group.

Trustee Anderson voiced he was so proud the Village had the lowest tax rate in the State. Administrator Henig clarified that we have one of the lowest mill rates in the State and the lowest mill rate in Village history. Trustee Anderson thanked Administrator Henig for the clarification and wished everyone a Merry Christmas and Happy New Year.

President Barlow wished everyone Happy Holidays and Happy New Year.

Doug Jorstad/Travis Elam motioned to adjourn the meeting at 7:54 pm. The motion carried 4-0.

Kelly Goyette, Deputy Village Clerk/Deputy Treasurer