

12/5/24

**Village of Holmen
Public Works Committee
December 5, 2024**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, December 5, 2024. Members present: Anderson, Elam and Wyss. Administrator Heinig, Engineer Dahl, President Barlow and Director Mezera were also present.

Motion by Wyss, second by Elam, to approve the minutes of the September 5, 2024 meeting – motion passed 3-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The Waste Water Treatment Plant is functioning normally.
Sewer cleaning equipment is being winterized.

Water Department

Crew continues meter changeouts and final reads.
The crew has been mowing around hydrants and finding valves on undeveloped lot.

Street Department

Sidewalk report (per code Ch. 159-8). Nothing to report.
Snowplows are ready to go.
The crew did limited salting/sanding during the recent storm event.

Storm Water Department

Nothing to report

Other

Compost site has closed for the season. It will be open the 3rd Saturday of December, January, February and March for residents to drop off brush and Christmas trees.

Action Items

#5 Recommendation to the Village Board for approval of North Village Lift Station Design Services Contract. Engineer Dahl explained the rapid growth of the northern portion of the Village is taxing the current sewer system and a bypass is needed. He recommends approving the proposed contract with SEH for the design in the amount of \$315,100.00 Motion to approve by Elam, second by Wyss. Motion passed 3-0.

#6 Recommendation to the Village Board, Engineering Plans for Liberty Addition. Engineer Dahl reported that he had reviewed the Engineering Plans for Liberty addition and they are complete. He recommended that the committee approve the plans. Motion to approve by Elam, second by Wyss. Motion passed 3-0.

#7 Recommendation to the Village Board approval of bid for 2025 Dump Truck. Director Mezera reported to the committee that he had received two bids for a new dump truck. Premier Truck Group had the low bid of \$217,974.00 for a 2025 Freightliner and he recommended approval of the low bid. Motion to approve by Wyss, second by Elam. Motion passed 3-0.

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#8 Recommendation to the Village Board to approve quote from Xylem for a spare mixer and parts for the WWTP. Director Mezera explained to the committee that the recent mixer failure had illustrated the need to have a back-up ready to install. He recommended accepting the bid from Xylem for a spare mixer and parts for \$31,399.00. Motion to accept by Wyss, second by Elam. Motion passed 3-0.

#9 Recommendation to the Village Board to approve a quote from Ewald Motors for a new pick-up truck. Director Mezera received a quote of \$47,603.00 from Ewald motors for a new four wheel drive pick-up to replace the 2009 Ford Ranger. Motion by Elam, second by Wyss. Motion passed 3-0.

Discussion

General items

Adjourn

Motion by Wyss, second by Elam to adjourn at 6:09 PM – motion passed 3-0.

Pete Mezera
Director of Public Works