

Meeting Minutes
Village of Holmen Finance and Personnel Committee
January 7, 2025

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, January 7, 2025, at the Holmen Village Hall.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the December 10, 2024 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg reported that the office has been busy with tax collections; over eight million dollars have been collected as of December 31, 2024; the January settlement payments are included in the claims for payment tonight. Hornberg commented that candidates on the Spring 2025 ballot for the three available Trustee seats are Incumbents Anderson, Jorstad and Kulcinski, and the only candidate for Village President is Incumbent Barlow. There will be a Spring Primary Election on February 18, 2024. She stated that preliminary audit work in December went well and they will return late March to complete the 2024 audit.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Micah Wyss motioned to recommend Change of Agent for Kwik Trip #311 – Marinna Phillips. The motion carried 3-0.

Administrator's Report Heinig reviewed some of the ongoing development and potential future projects. He stated that the Main Street/Gaarder Road roundabout is in the process of having the light fixtures replaced. Heinig reviewed some ideas and answered questions regarding the North Village Sewer Main and Lift Station project.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:42 pm.

Minutes by Angela Hornberg, Director of Operations & Finance/Clerk/Treasurer