

**Village of Holmen  
Board Proceedings  
January 9, 2025**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on January 9, 2025, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Sam Kube, Doug Jorstad, Dawn Kulcinski, Micah Wyss and Travis Elam. Also present were Lt. Spears, Administrator Heinig, Director of Operations & Finance/Clerk/Treasurer Hornberg, Public Works Director Mezera, Engineer Dahl, Park & Recreation Director Geary, County Supervisor Joe Kovacevich and Attorney Weber.

**Public Hearing**

At 7:01 pm, Dawn Kulcinski/Doug Jorstad motioned to open the public hearing for Amending Code Text of the Village of Holmen Relating to Statutory Provisions Adopted by Ordinance. The motion carried 7-0.

Administrator Heinig gave a brief explanation of the updates. No one spoke on behalf of the amendment to code text.

Rich Anderson/Micah Wyss motioned to close the public hearing at 7:03 pm. The motion carried 7-0.

At 7:04 pm, Travis Elam/Doug Jorstad motioned to open the public hearing acting as the Public Information Meeting for the Federal and Village Funded Project: Holland Bluff Trail. The motion carried 7-0.

Administrator Heinig reviewed the area of the project and Engineer Dahl noted that this was an opportunity for the public to ask questions on the project. They shared that the grant is an 80% Federal and 20% Village cost share, and that any overruns on the projected costs would be 100% Village expense. No one spoke on behalf of the project.

Travis Elam/Doug Jorstad motioned to close the public hearing at 7:10 pm. The motion carried 7-0.

**Public Comment**

None.

**Minutes**

Rich Anderson/Micah Wyss motioned to approve the minutes of the December 12, 2024 Board meeting as presented. The motion carried 7-0.

**Planning Commission**

No meeting was held.

**Park, Recreation and Library Committee**

Micah Wyss/Dawn Kulcinski motioned to approve donation of a tree in Whispering Pines Park, provided that tree species is decided by Village staff, the planting and care of the tree is done by Village staff, and the tree is paid for by the donor. The motion carried 7-0.

**Law Enforcement Committee**

Travis Elam/Doug Jorstad motioned to approve Ordinance 1-2025, An Ordinance Amending Section §127-1 of the Municipal Code Statutory Provisions Adopted by Reference. The motion carried 7-0.

**Public Works Committee**

Informational items only.

**Finance and Personnel Committee**

Doug Jorstad/Dawn Kulcinski motioned to approve payment of the claims as presented for the amount of \$5,881,924.03. The motion carried 7-0.

Doug Jorstad/Micah Wyss motioned to approve Change of Agent for Kwik Trip #311 – Marinna Phillips. The motion carried 7-0.

**Shared Ride Committee**

No meeting was held.

**Municipal Court Update**

No meeting was held.

**Fire Board Report**

Informational items only.

**Bluffland Coalition Report**

No information was available.

**County Supervisor's Report**

Supervisor Kovacevich reviewed information on the planned reconstruction road project for County Road XX; this will be an over seven-million dollar project and replace almost 6 miles of road in Holmen. He stated that route applications for ATV/UTV routes have now been approved for use. Supervisor Elam remarked on new dispatch call software; future potential costs to the Village are yet to be determined.

**President's Report**

President Barlow mentioned that the month of January will be very busy with lots of meetings and events he plans to attend.

**Other Items before the Board**

Clerk/Treasurer Hornberg stated that it has been determined that there will be a Spring Primary Election on February 18, 2025.

Trustee Anderson thanked President Barlow for his many volunteer hours, including his recent contributions to the Holmen High Show Choir event.

Staff and Board members welcomed Trustee Kube to the group. Kube expressed gratitude for the warm welcome and guidance already provided; he expressed his excitement to be part of the group.

**Closed Session**

At 7:47 pm, Doug Jorstad/Travis Elam motioned to convene into closed session per Wisconsin State Statute

*Authority: §19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.*

*Purpose: Discussion of Expiring Boundary Agreements*

And

*Authority: §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

*Purpose: Compensation and Classification Structures for Transitioning Employees*

The motion carried 7-0.

At 8:55 pm, Micah Wyss/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 7-0.

No action items were required after closed session.

Micah Wyss/Doug Jorstad motioned to adjourn the meeting at 8:56 pm. The motion carried 7-0.

Angela A. Hornberg, Director of Operations & Finance/Clerk/Treasurer