

2/6/25

**Village of Holmen
Public Works Committee
February 6, 2025**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, February 6, 2025. Members present: Anderson, Elam and Wyss. Administrator Heinig, Engineer Dahl, President Barlow and Director Mezera were also present.

Motion by Wyss, second by Elam, to approve the minutes of the December 5, 2024 meeting – motion passed 3-0.

Public Comment – None

Director’s Monthly Report

Sanitary Sewer Department

The Waste Water Treatment Plant is functioning normally.
The Annual Sludge Application Report has been filed with the DNR.
Minor back-up on Derek Ave.

Water Department

Crew continues meter changeouts and final reads.
The crew has been monitoring water temps in the system.
Let run notices have not been issued. Frost in the ground is about 36 inches.

Street Department

Sidewalk report (per code Ch. 159-8). Nothing to report.
The crew did limited salting/sanding during the recent storm event.

Storm Water Department

Some maintenance of storm ponds.

Other

Compost site will be open the 3rd Saturday of February and March for residents to drop off brush and Christmas trees.

Action Items

#5 Recommendation to the Village Board for approval of proposal from Altronex for gas detection system in WWTP Headworks Building. Director Mezera presented a proposal from Altronex for \$11,180.00 to install sensors to detect toxic gases in the Headworks Building and connect them to the SCADA system. Motion to approve by Elam, second by Wyss. Motion passed 3-0.

#6 Recommendation to the Village Board, approval of contract with Brickl Bros of West Salem for architectural services for the Public Works Storage Building. Director Mezera presented preliminary drawings and a contract for 8% of the budgeted amount or approximately \$44,000.00. He recommended that the committee approve the contract. Motion to approve by Wyss, second by Elam. Motion passed 3-0.

#7 Recommendation to the Village Board approval of contract with Brickl Bros of West Salem for construction oversight of the Public Works Storage Building. Director Mezera presented a contract to the committee for 10% of the cost of work for the construction of the building and he recommended approval. Motion to approve by Elam, second by Wyss. Motion passed 3-0.

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#8 Recommendation to the Village Board to approve 2025 Street Reconstruction Project. Engineer Dahl presented two bids for the project to the committee. He recommended accepting the low bid from Mathy for \$660,177.55. Motion to accept by Wyss, second by Elam. Motion passed 3-0.

#9 Recommendation to the Village Board to approve a bid for the Holmen Drive Pavement Marking Project. Engineer Dahl Received two bids for the project. He recommended accepting the low bid of \$102,297.78 from Brickline Inc Madison. Motion by Wyss, second by Elam. Motion passed 3-0.

#10 Recommendation to the Village Board approve contract with Hydrocorp for Residential Cross Connection Inspections. Director Mezera presented a contract proposal from Hydrocorp for one or two years. The committee decided to recommend the two-year term option for \$38,102.22. Motion by Elam, second by Wyss. Motion passed 3-0.

#11 Recommendation to the Village Board approve contract with Hydrocorp for Non-Residential Cross Connection Inspections. Director Mezera again presented a contract proposal from Hydrocorp for one or two years. The committee decided to recommend the two-year term option for \$31,332.26. Motion by Wyss, second by Elam. Motion passed 3-0.

Discussion

General items

Adjourn

Motion by Anderson, second by Wyss to adjourn at 6:04 PM – motion passed 3-0.

Pete Mezera
Director of Public Works