

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, May 7, 2025**

Committee Chair Wyss called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on May 7, 2025 at Holmen Village Hall.

**Present:** Micah Wyss, Dawn Kulcinski, Sam Kube, Chris McArdle-Rojo, Chris Geary, Alex Inglett  
**Guests:** None

Motion by Kube, second by Kulcinski to approve the minutes of the March 5, 2025 meeting. Carried unanimously.

**Public Comment:** None.

**Library Director's monthly report:** McArdle-Rojo informed the committee that it will be a busy summer of programs at the library, and the adult programming has really expanded. McArdle-Rojo also mentioned the annual awards banquet is this coming Monday. Lastly, McArdle-Rojo let the committee know that the cuts at the federal level will possibly affect some grants, but the library is locally funded so should not see too much of a direct impact.

**Park and Recreation Director's monthly report:**

**Recreation:** Director Geary informed the committee that spring programs wrapping up this month include: youth soccer, adult painting classes, Impact volleyball, Kids Bake Camp, and adult fitness classes. He stated that the programs starting soon include: adult co-ed sand volleyball, an adult painting class, youth soccer tournament, Movie in the Park and Concerts in the Park. Geary also mentioned that registration continues for all summer programs. Chairman Wyss asked if the concerts were listed on the website. Inglett answered that the lineup was listed on the website as well as in the Activity Guide.

**Parks:** Geary stated that park staff continue to work on shelters as well as field preparation for the various spring and summer sports. Director Geary told the committee that the benches have been installed at Remington Hills Park. He also informed the committee that a slide cracked at Deer Wood Park as well as a countertop at Seven Bridges, but the appropriate parties have been informed for repair. Kube asked if the memorial tree discussed several months ago had been planted. Director Geary stated he had sent the donor a list of approved trees and is waiting to hear back.

**Aquatic Center:** Director Geary informed the committee staff will begin filling the pool next week. He also mentioned there are several classes being held to prepare for the pool season including: staff orientation on May 24 and 25, lifeguard certification May 26-30 and lifeguard re-certification May 22-23. The pool will open on May 31 for the season and close on August 17.

The committee reviewed possible action and recommendation on the 2025 Microsoft Exchange SE migration from MCS in the amount of \$12,921.00. Director Geary explained Microsoft is switching to a subscription model, and the current model will no longer be supported. He informed the committee there is a discount if purchased before June 30. Wyss asked if there would be a true server on site or if this is a cloud-based system. Geary stated he would double check with MCS. **Motion by Wyss, second by Kube to recommend to the Board the approval of the 2025 Microsoft Exchange SE migration from MCS in the amount of \$12,921.00 contingent on receiving more information on whether it is an on-site server or a cloud-based program. Carried unanimously.**

**Other Business:** The committee discussed potentially changing the date of the June meeting.

Motion by Kulcinski, second by Kube to adjourn at 5:24 p.m. Motion carried.

Alex Inglett  
Asst. Park & Recreation Director