

Meeting Minutes
Village of Holmen Finance and Personnel Committee
June 10, 2025

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 10, 2025, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 6:00 pm (meeting postponed for Board of Review).

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Sam Kube. Also in attendance were Administrator Heinig and Director of Operations & Finance/Clerk/Treasurer Hornberg.

Approval of Minutes Sam Kube/Doug Jorstad motioned to approve the minutes of the May 6, 2025 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg stated that 2025 recycling grant funds have been received as anticipated and that an insurance dividend check was also received. She remarked that Open Book and Board of Review went well. Hornberg mentioned that license renewals for 2025/2026 would be acted on this evening; there is one establishment that has made a minor change to their premise description. She commented that insurance premiums are included in tonight's claims and that all were within expected budgeted amounts.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Sam Kube motioned to recommend approval of 2025/2026 Class B Retail Combination Licenses; Class A Retail Combination Licenses; Class "B" Retail Beer Licenses as presented. The motion carried 3-0.

Sam Kube/Rich Anderson motioned to recommend approval of 2025/2026 Cigarette & Tobacco Licenses; Video/Coin Operated/Amusement Machine Licenses; Junk/Salvage Yard License; Pawn Broker License and Septage Licenses as presented. The motion carried 3-0.

Rich Anderson/Sam Kube motioned to recommend denial of Brittany Cummings' Operator's License, with a 1-year waiting period from application date before re-application of Operator's License can occur. The motion carried 3-0.

Sam Kube/Rich Anderson motioned to recommend approval of Temporary Class "B" license for Holmen Area Community Center group for Cheese Fest to be held on June 21, 2025, at the Holmen Area Community Center, 600 N. Holmen Drive. Hornberg mentioned that because this was the first license request from the Holmen Community Center group, staff reviewed with the Wisconsin Department of Revenue to determine that the organization is a bona fide club. The motion carried 3-0.

Rich Anderson/Sam Kube motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event, to be penalized if found to be in violation with fencing and licensed operator requirement, for Cheese Fest to be held on June 21, 2025, at Features Inc. II, 504 N. Holmen Drive. The motion carried 3-0.

Sam Kube/Rich Anderson motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event for American Legion Kornfest to be held on August 15-17, 2025, at Halfway Creek Park, 419 1st Avenue West. The motion carried 3-0.

Administrator's Report Heinig stated that he recently held the TIF Joint Review Board meeting with the School District, La Crosse County and Western TC; the update and discussion he shared on Village projects, TIF activity and financial health was very positive. He mentioned that he was recently interviewed for the podcast, La Crosse Talk, on WIZM regarding Holmen's economic development and housing construction successes. He noted that he also recently presented to the La Crosse Builders Association; the group highly respects the Village of Holmen and had many great things to say about our efficiencies and processes for development. Heinig remarked that he and Patrick participated in a discussion with the Town of Onalaska, City of Onalaska and Town of Holland to consider interest in forming a fire service partnership in North County. He commented that both Liberty and Herb & Iris Additions should be ready for construction before the end of 2025.

Ratification of the Village of Holmen Professional Police Officers' Contract for 2026-2028 Rich Anderson/Sam Kube motioned to recommend ratification of the 2026-2028 Agreement between the Village of Holmen and the Wisconsin Professional Police Officer's Association as presented. Administrator Heinig reviewed the proposed changes to the contract and stated that both parties were satisfied with the changes. The motion carried 3-0.

Consideration of Developer's Agreement Sam Kube/Rich Anderson motioned to recommend approval of Development Agreement for Herb & Iris Addition as presented. Administrator Heinig indicated that the agreement was standard and did not include any type of subsidy from the Village. The motion carried 3-0.

Consideration of Kornfest Permitting (referred from Park & Recreation) Rich Anderson/Sam Kube motioned to recommend approval of special event request by Holmen American Legion for Kornfest to be held on August 15-17, 2025, at Halfway Creek Park. The Committee reviewed the deposit to ensure it is a sufficient amount to cover damages in prior years. The motion carried 3-0.

Adjourn Rich Anderson/Sam Kube motioned to adjourn. The motion carried 3-0. The meeting adjourned at 7:22 pm.

Minutes by Angela Hornberg, Director of Operations & Finance/Clerk/Treasurer