

6/5/25

**Village of Holmen
Public Works Committee
June 5, 2025**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, June 5, 2025. Members present: Anderson and Elam. Administrator Heinig, Engineer Dahl, President Barlow and Director Mezera were also present. Trustee Wyss was excused.

Motion by Elam, second by Anderson, to approve the minutes of the April 3, 2025 meeting – motion passed 2-0.

Public Comment – Three members of the public attended to comment on the 2025 Street Reconstruction Project. Their misconceptions were corrected.

Director's Monthly Report

Sanitary Sewer Department

The Waste Water Treatment Plant is functioning normally.
Sewer jetting has begun.
CMAR verified.

Water Department

Crew continues meter changeouts and final reads.

Street Department

Sidewalk report (per code Ch. 159-8). Nothing to report.
Mowing medians and ROWs.
2025 Street reconstruction project is underway.

Storm Water Department

Mowing storm ponds.

Other

Director Mezera plans to retire July 11th.

Action Items

#5 Recommendation to the Village Board for approval of Professional Design Services for Main Street Reconstruction. Engineer Dahl presented two proposals for the design of the Main Street Reconstruction Project and recommended accepting the less expensive one from SEH for \$654,000.00. Motion by Elam, second by Anderson. Motion Passed 2-0.

#6 Recommendation to the Village Board for approval of the Herb and Iris Subdivision Engineering Plans. Engineer Dahl presented engineering plans for the Herb and Iris Subdivision. Although substantially complete, the plans still need some tweaking and he recommended approval upon administrative review. Motion to approve contingent upon administrative review by Elan, second by Anderson. Motion Passed 2-0.

#7 Recommendation to the Village Board for approval of Liberty Addition Improvements and Plat. Progress is being made in the Liberty Addition and Engineer Dahl expects the improvements and Plat to be completed before the July Board cycle. He recommends approval contingent upon administrative review. Motion for contingent approval by Elam, second by Anderson. Motion passed 2-0.

6/5/25

#8 Recommendation to the Village Board for approval of Resolution 1-2025 Compliance Maintenance Annual Report (CMAR). Director Mezera presented the 2024 CMAR to the committee. The overall grade for the report is a 4.0. He recommended approving the Resolution. Motion by Elam, second by Anderson. Motion passed 2-0.

#9 Recommendation to the Village Board for approval of bid for construction of Public Works Storage Building. Director Mezera presented a summary of the bid results for the construction of the Public Works Storage Building to the committee. He recommended approving the bid of \$663,627.00 from Brickl Bros. of West Salem. Motion by Elam, second by Anderson. Motion passed 2-0.

Discussion

General items.

Adjourn

Motion by Elam, second by Anderson to adjourn at 6:20 PM – motion passed 2-0.

Pete Mezera
Director of Public Works