

**Village of Holmen
Board Proceedings
July 31, 2025**

President Barlow called the Special Joint Meeting of the Holland Town Board and Holmen Village Board meeting to order at 6:30 pm on July 31, 2025, at the Holland Town Hall.

Village of Holmen Board members present: Patrick Barlow, Dawn Kulcinski, Micah Wyss, Rich Anderson, Sam Kube, Travis Elam and Doug Jorstad.

Town of Holland Board members present: Bob Stupi, Michael Hoffman, Rick Hauser, David Weber.

Also present: Town of Holland Clerk Marilyn Pedretti, Administrator Heinig, Director of Operations & Finance/Clerk/Treasurer Hornberg, Fire Chief Ryan Ostreng, four firefighters and Five Bugles Design Architect Laura Eysnogle.

Laura Eysnogle introduced herself and provided an update on the Five Bugles Design Team's work. She presented the concept study for the Holmen Area Fire Department, beginning with a detailed review of existing conditions at the Main Street property. The assessment included a facility walkthrough and staff interviews, which identified several deficiencies: limited space, inadequate decontamination areas, insufficient storage, door limitations, lack of ADA compliance, and no fitness facilities.

The Five Bugles team conducted a station location analysis with a primary focus on response times. They presented multiple scenarios, comparing one-station and multi-station options. Ms. Eysnogle also reviewed a space needs analysis, highlighting the gap between current square footage and projected requirements. She then shared a conceptual design prioritizing responder safety, noting that the design was developed without a specific site selected. Finally, she presented probable cost estimates and provided a detailed breakdown for the group.

Administrator Heinig confirmed that the projected costs presented were based on a brick-and-mortar construction estimate, which Ms. Eysnogle affirmed. Board and Town members requested that additional information on response times for specific locations be provided in a separate, more legible format, as the current details were embedded in an extensive addendum. They also requested clarification on the purpose of the training spaces and the role of the training tower.

The group discussed the project timeline and explored the possibility of reducing the building size as presented, along with renovating the existing facility to support a two-station model. This led to a discussion about how equipment and staffing would be allocated and what additional resources would be required for that scenario. Ms. Eysnogle noted that the proposed design could not be reduced by 50 percent, as many areas could only be slightly downsized or left as shell space for future completion, while core functional areas would remain largely as presented.

The group agreed to review the information at their respective August meetings and revisit the discussion to reach consensus at the next Fire Board meeting. Barlow thanked the Town of Holland for hosting and asked for a motion to adjourn the meeting.

Rich Anderson/Dawn Kulcinski motioned to adjourn at 8:20 pm. The motion carried 7-0.

Angela A. Hornberg
Director of Operations & Finance/Clerk/Treasurer

A handwritten signature in blue ink, appearing to be 'A. Hornberg', written in a cursive style.