

Holmen Police Department

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Village of Holmen Law Enforcement Committee August 12, 2025

The meeting of the Holmen Law Enforcement Committee was held Tuesday August 12, 2025, in the Village Hall.

Chair Travis Elam called the meeting to order at 6:00pm.

Present at the meeting: Committee members Doug Jorstad and Dawn Kulcinski. Also in attendance were President Patrick Barlow, Administrator Scott Heinig and Chief Shane Collins.

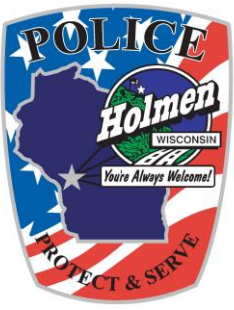
Approval of Minutes: Doug Jorstad Travis Elam motioned to approve the minutes of the May 6, 2025 meeting. Motion carried unanimously.

Public Comment: None

Present Monthly Activity: The Committee reviewed all monthly activity.

Present Monthly Claims: The Committee reviewed monthly claims.

Municipal Court Update: Collins reported that the budget was presented with no unusual items or variances. He noted that staff had expressed some concerns regarding potential healthcare costs but indicated that they would inform the committee once further details become available.



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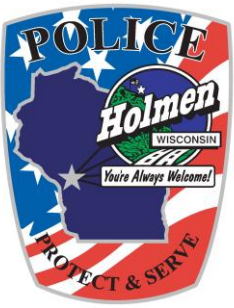
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Discussion of the 2026 Budget: Collins advised that he would like the following items included in the 2026 budget:

- **Three fully equipped vehicles** – \$221,550
- **Copier** – \$9,200
- **Axon technology upgrade** – This upgrade would include GPS capabilities for body-worn cameras, live-streaming functionality, dictation and transcription services for administrative use, and two professional licenses. Collins noted that while a final price is not yet available, the estimated annual cost would be approximately \$5,000.
- **DJI Avata 2 Drone** – \$2500-\$3000 Collins advised that this drone would primarily be used for indoor operations.
- **Airsoft training weapons** – \$3,500
- **Three 40mm less-lethal launchers** – \$6,000
- **Two Tasers** – \$3,500
- **Ballistic shield** – \$6,000
- **Additional funding for the annual awards banquet** – \$1,000
- **Conversion of a part-time employee to full-time status** –
Heinig noted that while the overall budget proposal appears feasible, the conversion of the part-time position would need further consideration to determine whether it can be accommodated this year. The estimated additional cost for the conversion is between \$45,000 and \$50,000, primarily due to increased benefit expenses.

Possible Action and Recommendation to Purchase to Upgrade Training Room & Squad

Room: Collins advised that while this project is not currently included in the budget, he is proposing to utilize impact fees to upgrade both the training room and the squad room.



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In the training room, Collins noted that the existing televisions are approximately ten years old and are beginning to fail. The current 32-inch television used as the presenter screen has been deemed too small for effective use and has since been relocated to the drone vehicle.

As part of the proposed upgrade, Collins would like to purchase a 98-inch smart touch-screen television featuring interactive capabilities, including the ability to draw and annotate directly on the screen, with the option to print content via the copier. The screen is equipped with Gator Glass and can function as a digital whiteboard. In addition, a new 55-inch television would be installed to serve as the dedicated presenter screen in the training room.

For the squad room, Collins proposed the installation of two 65-inch televisions. One screen would be dedicated to displaying live security camera feeds, while the other would feature the County's call dispatch system. This setup would allow officers to monitor real-time calls occurring within both the County and the Village of Holmen. Officers would be able to navigate the dispatch screen using a keyless mouse interface.

Doug Jorstad motioned to approve the purchase the upgrade from CCS for the price of \$15,689.11. Dawn 2nd the motion and motioned passed unanimously.

Adjourn Doug Jorstad and Dawn Kulcinski motion to adjourn. The motion carried unanimously. Meeting ended at 6:57pm.

Minutes By Shane Collins
Chief of Police