

8/7/25

**Village of Holmen
Public Works Committee
August 7, 2025**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, August 7, 2025. Members present: Anderson, Elam and Wyss. Administrator Heinig, DPW/Engineer Dahl, Assistant DPW/Engineer Mikshowsky and President Barlow were also present.

Motion by Elam, second by Anderson, to approve the minutes of the June 5, 2025 meeting – motion passed 3-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

- The treatment plant continues to function properly.
- Sewer jetting has continued worked through the Ponderosa, Timberline, Cedar Meadows East areas last month.
- Budget items requested for 2026 for areas of improvement at WWTP.

Water Department

- Crew continues meter changeouts and final reads. Crew has been doing meter change outs and final reads.
- Working with Municipal Well & Pump for clay valve replacement at Well 7.
- Budget items requested for 2026 for replacement pickup.

Street Department

- Sidewalk Report (per code Ch. 159-8) Sidewalks in new developments are being inspected and revisions to the Village standard sidewalk and driveway details have been made to clarify.
- Mowing of medians and ROWs.
- Street sweeping continues throughout the Village.
- Cleared low hanging branches on East McHugh Street.
- Village staff painted crosswalks in the early am hours of 8/6 and will be refreshing curb markings this week.
- Holmen Drive Pavement marking contract is complete.
- 2025 Street Reconstruction Project is complete.
- Budget items requested for 2026 for equipment needs and continued street replacement program.

Storm Water Department

- Mowing storm ponds.
- Minor storm damage from 7/28&29 cleaned up.

Engineering

- Working with SEH to finalize the North Lift Station details to include with the Herb & Iris Construction.
- SEH nearing completion of design survey of existing utilities for the Main Street Reconstruction
- Cole 9 Addition paved 8/6.
- Liberty Addition punch list nearing completion and improvements were accepted.
- Street patching completed at Morris Street and McHugh Road.

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- Reviewed traffic plan prepared by WSP for La Crosse County's 2028 project on McHugh Road. Traffic modeling confirms that the 2 lane with twiddle accommodates the traffic at acceptable levels of service.
- Repaired hole in intersection of Oakwood and Marlin Street, from utility conduit damages to storm pipe. Patching quote requested.
- Public Works shop work has begun, floor pour 7/28, wall framing 8/4, set trusses 8/7.
- Public Works section was part of a meeting with WSP, La Crosse County, and Holmen School District to discuss the outcome of the public involvement meeting regarding the McHugh Rd project being administered through La Crosse County. Additional modifications have been made to the design to reduce queuing at the school during peak hours.

Other

- Director Mezera retired July 13th. Assistant PW Director/Engineer Mikshowsky has filled his new role.

Action Items

#5 Recommendation to the Village Board for conditional approval of Cole Addition 9 Improvements and Plat. DPW/Engineer Dahl presented the status of the Cole Addition. The addition is near completion with only minor items remaining. He recommends approval contingent upon punchlist completion. Motion to approve upon administrative review by Wyss, second by Elam. Motion Passed 3-0.

#6 Discussion of CTH OT construction and City of Onalaska watermain connection. DPW/Engineer Dahl presented an option for the Village of Holmen to connect water services with the City of Onalaska as part of the CTH OT construction project. Discussion was had regarding how metering and valves would be located and function to keep water services separate, unless an emergent situation would require them to be opened. DPW/Engineer Dahl to look into the item further and present findings to the board.

#7 Discussion of 2026 Public Works Capital Budget Requests. DPW/Engineer Dahl went through the 2026 public works budget request. Trustee Wyss asked if we are near the end of replacing rusted bolts on water valves as part of the Village street projects. DPW/Engineer Dahl noted that he believes the Village is close to completion, but can't say with 100% certainty. Trustee Elam asked about 2026 budget items for the 2027 Main Street Project. Administrator Heinig stated the Village will not need funding until 2027.

Discussion

General items.

Adjourn

Motion by Wyss, second by Elam to adjourn at 6:50 PM – motion passed 3-0.

Chris Dahl
Director of Public Works/Engineer