

**Village of Holmen
Board Proceedings
August 14, 2025**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on August 14, 2025, at the Holmen Village Hall.

Board members present: Patrick Barlow, Sam Kube, Dawn Kulcinski, Doug Jorstad, Rich Anderson, Micah Wyss and Travis Elam. Also present were Chief Collins, Administrator Heinig, Director of Operations & Finance/Clerk/Treasurer Hornberg, Public Works Director/Engineer Dahl, Park & Recreation Director Geary, County Supervisor Joe Kovacevich and Attorney Weber.

Public Comment

None.

Minutes

Rich Anderson/Doug Jorstad motioned to approve the minutes of the July 10, 2025 Board meeting and July 31, 2025 Special Board meeting as presented. The motion carried 7-0.

Planning Commission

Informational items only.

Park, Recreation and Library Committee

Informational items only.

Law Enforcement Committee

Travis Elam/Doug Jorstad motioned to approve training room and squad area television upgrades with CCS Wisconsin in the amount of \$15,689.11; Impact Fees will be utilized for these costs. The motion carried 7-0.

Public Works Committee

Rich Anderson/Travis Elam motioned to approve Cole Addition Nine Improvements & Plat. The motion carried 7-0.

Finance and Personnel Committee

Doug Jorstad/Sam Kube motioned to approve payment of the claims as presented for the amount of \$1,724,335.25. The motion carried 7-0.

Doug Jorstad/Micah Wyss motioned to approve the purchase of a Payroll Portal Software program from Workhorse Software Services at an initial cost of \$3,000.00. The motion carried 7-0.

Shared Ride Committee

Sam Kube shared that ridership in Holmen, as well as the entire program, is down compared to 2024. He reported that other local Municipalities may be joining the program and noted that changes in Medicaid could also affect agency rides in the future.

Municipal Court Update

Informational items only.

Fire Board Report

Trustee Elam reported that, with the addition of a new firefighter, the department is back to full staff. Engine One continues to experience ongoing issues, and the Department will receive a 50/50 match Forest Protection Grant from the DNR to purchase gear.

President Barlow noted that, at last night's Town of Holland meeting, there did not appear to be consensus on a path forward to a decision on the new fire station build.

Bluffland Coalition Report

Trustee Kube stated that the group has many ideas for the future and has updated a digital brochure on the program. He remarked that they have asked the Municipalities to share their goals and visions for the future of the Bluffland group, and noted that he hopes to maintain ongoing communication regarding Holmen's trail needs.

County Supervisor's Report

Supervisor Kovacevich stated that the County recently held a financial report presentation, marking its nineteenth consecutive year of excellence in financial reporting. He added that the Child Support Director also presented data on staffing, paternity match rates and support distribution. Kovacevich shared information on an ordinance being developed for a "Trap-Neuter-Return" program to help manage the feral cat population.

Supervisor Elam noted that he had inquired about the need for additional staff in the Child Support department to help reclaim more wages for children. He also mentioned that the Child Support Department is upgrading its software to improve efficiency.

The group expressed frustration with the State of Wisconsin's lack of progress on legislation related to both e-bikes and candy-flavored controlled substances. Administrator Heinig advised caution against adopting any local ordinance until the State enacts statutes, in order to ensure constitutionality and defensibility.

President's Report

President Barlow stated that he was proud to attend the Xetex grand opening today; the fifteen million dollar building employs one-hundred and fifty people and is a great addition to the Village. He added that he and Administrator Heinig recently met with the new LADCO director and assistant.

Other Items before the Board

Chief Collins stated that the police department is exploring options to regulate the use of e-bikes. He thanked Hornberg, Kulcinski, Wyss and others for their support and assistance with the National Night Out event.

Attorney Weber stated that he will also be looking into e-bike regulations next week to determine possible options for Holmen.

Administrator Heinig expressed his pride in all staff and board members for the success of National Night Out and noted that the 2026 budget is coming together.

Trustee Wyss expressed his gratitude to all staff.

Trustee Kulcinski thanked staff for their hard work on the 2026 budget and remarked that she enjoyed participating in the National Night Out event.

President Barlow stated his appreciation for the collaboration shown during both the National Night Out event and the budget process.

Closed Session

At 7:47 pm, Doug Jorstad/Travis Elam motioned to convene into closed session per Wisconsin State Statute:

Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

Purpose: Holmen Area Fire District Investments
Purchase of Properties for Village Use

Authority: §19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Purpose: Violations of Developer's Agreement

Authority: §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Purpose: Administrator Annual Review

The motion carried 7-0.

At 9:30 pm, Micah Wyss/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 7-0.

No action items were required after closed session.

Doug Jorstad/Dawn Kulcinski motioned to adjourn the meeting at 9:31 pm. The motion carried 7-0.

Angela A. Hornberg
Director of Operations & Finance/Clerk/Treasurer