



**Meeting Minutes  
Police Commission Meeting  
July 29, 2025**



The meeting of the Holmen Police Commission was held on Tuesday July 29, 2025, at the Holmen Police Department training room.

President Jeff Reiter called the meeting to order at 2:00pm.

Present at the meeting: President Jeff Reiter, Vice President Joe Kovacevich, Mary Beth Vahala, David Pehl, and Andrew Truscott. Also in attendance were Administrator Scott Heinig, Chief Shane Collins, Captain Cody Spears, and Lt. Hintz.

**APPROVAL OF MINUTES:** Joe Kovacevich and Mary Beth Vahala motioned to approve the minutes of the October 1, 2024 meeting. The motion carried unanimously.

**CLOSED SESSION:** At 2:11pm, Mary Beth Vahala / Joe Kovacevich motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of public employee. Purpose: Hold formal interview for the Police Officer position. The motion carried unanimously.

**OPEN SESSION:** At 3:11pm David Pehl / Joe Kovacevich motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

A motion by Jeff Reiter and Joe Kovacevich to offer Seth Longley the police officer position with a contingency on passing background check, physical and psychological test. This motion carried unanimously.

**ADJOURN:** Joe Kovacevich and David Pehl motioned to adjourn. The motion carried unanimously. The meeting was adjourned at 3:06pm.

Minutes by Shane Collins, Chief of Police