

Holmen Police Department

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Village of Holmen Law Enforcement Committee September 2, 2025

The meeting of the Holmen Law Enforcement Committee was held Tuesday September 2, 2025, in the Village Hall.

Chair Travis Elam called the meeting to order at 6:00pm.

Present at the meeting: Committee members Doug Jorstad and Dawn Kulcinski. Also in attendance were President Patrick Barlow, Administrator Scott Heinig and Chief Shane Collins.

Approval of Minutes: Doug Jorstad Travis Elam motioned to approve the minutes of the August 12, 2025 meeting. Motion carried unanimously.

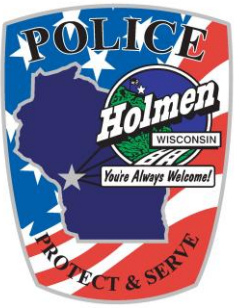
Public Comment: None

Present Monthly Activity: The Committee reviewed all monthly activity.

Present Monthly Claims: The Committee reviewed monthly claims.

Municipal Court Update: No meeting was held

Discussion on Creating a New Ordinance for E-Bikes and E-Scooters Collins provided an overview of the three classes of e-bikes recognized by the State of Wisconsin, noting that any e-bike capable of speeds over 28 mph is not currently classified—falling outside existing categories such as electric mopeds or motorcycles. He also cited state statutes prohibiting individuals aged sixteen and under from operating e-bikes that exceed 20 mph.



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Collins reported receiving numerous complaints regarding the operation of high-speed e-bikes and electric scooters. In response, he proposed developing a local ordinance to establish clear guidelines defining who can operate each type of e-bike or e-scooter, where they may be ridden, and applying standard rules of the road to riders of all ages. The ordinance would also identify which e-bikes would be prohibited within the Village.

Committee members engaged in a discussion covering rider safety, appropriate areas for operation, age restrictions, and parental responsibility. Following the discussion, the committee reached a consensus to move forward with drafting an ordinance, which will be reviewed at a future meeting.

Possible Action and Recommendation to Purchase a DetectaChem APEX R7: Collins stated that this would be a non-budgeted item. He noted that he is expecting to receive a \$25,000 donation from ALM Charities this year, which would cover the full cost of the APEX R7, priced at \$24,950 from DetectaChem.

The APEX R7 is a handheld laser device used to identify drugs seized by officers. Once a substance is scanned, the device provides immediate identification, allowing officers to determine the type of drug without opening the packaging—thereby minimizing exposure to potentially harmful substances.

Doug Jorstad and Dawn Kulcinski motion to forward to the board for approval of the DetectaChem APEX R7 for the purchase price of \$24,950.00. Motion passed unanimously.

Adjourn Doug Jorstad and Dawn Kulcinski motion to adjourn. The motion carried unanimously. Meeting ended at 7:00pm.

Minutes By Shane Collins
Chief of Police