

Meeting Minutes
Village of Holmen Finance and Personnel Committee
July 8, 2025

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, July 8, 2025, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Sam Kube. Also in attendance were Administrator Heinig and Director of Operations & Finance/Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Sam Kube motioned to approve the minutes of the June 10, 2025 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg stated that National Night Out has received a lot of donations and should be another fun event this year. She remarked that new hire Lindsay Brown will begin on July 21st; she commented that Lindsay comes to us from the City of La Crosse's Clerk's Department and she is fully trained in elections and licensing. Hornberg mentioned that the recently mailed 2nd quarter utility bills included an optional authorization agreement for automatic payment setup; she stated that numerous customers had been asking for this option to be available and already there has been great interest.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Sam Kube/Rich Anderson recommended approval of Temporary Class "B" license for Holmen Youth Fast Pitch (HYFP) Kornfest softball tournament to be held on August 15-17, 2025, at Deer Wood Park, 500 Anderson Street. The motion carried 3-0.

Administrator's Report Heinig updated the Committee on the status of the Liberty and Herb & Iris Additions. He noted that he also recently presented to the La Crosse Builders Association; the group highly respects the Village of Holmen and had many great things to say about our efficiencies and processes for development. Heinig remarked that both the State of Wisconsin and the Village of Holmen have signed off on occupancy for Xetex and that the McDonald's project is nearly complete as well. He mentioned that he has reviewed the first draft of the Comprehensive plan and that the Impact Fee study is moving along. Heinig stated that a Special Board meeting; jointly with the Town of Holland, will be held on July 31st at 6:30 pm, at the Holland Town Hall, to discuss the Fire Department Study and possible investments.

Adjourn Rich Anderson/Sam Kube motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:40 pm.

Minutes by Angela Hornberg, Director of Operations & Finance/Clerk/Treasurer