

Holmen Police Department

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Village of Holmen Law Enforcement Committee October 7, 2025

The meeting of the Holmen Law Enforcement Committee was held Tuesday October 7, 2025, in the Village Hall.

Chair Travis Elam called the meeting to order at 6:00pm.

Present at the meeting: Committee members Doug Jorstad and Dawn Kulcinski. Also in attendance were President Patrick Barlow, Board Member Micah Wyss, Administrator Scott Heinig and Chief Shane Collins.

Approval of Minutes: Dawn Kulcinski and Doug Jorstad motioned to approve the minutes of the September 2, 2025 meeting. Motion carried unanimously.

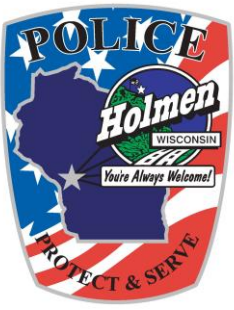
Public Comment: None

Present Monthly Activity: The Committee reviewed all monthly activity.

Present Monthly Claims: The Committee reviewed monthly claims.

Municipal Court Update: No meeting was held

Discussion on Creating a New Ordinance for E-Bikes and E-Scooters Collins presented and discussed an ordinance regulating the operation of electric bicycles (e-bikes), electric scooters, and gas-powered bicycles and scooters within Village limits. The following are key elements of the ordinance:



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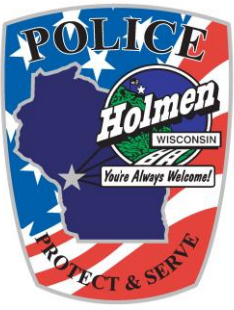
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- **Definition and Classification:** The ordinance clearly defines Class 1, 2, and 3 e-bikes based on speed and motor assistance, aligning with Wisconsin state statutes. It also defines electric scooters and gas-powered devices.
- **Regulations on Operation:**
 - **E-Bikes:** Riders must comply with state laws. Class 3 e-bike operators must be at least 16 years old, and those using Class 3 and high-powered e-bikes must have a valid driver's license.
 - **Operation** of all classes of e-bikes must follow the rules of the road
 - **E-Scooters:** Limited to 20 mph and must follow Wisconsin's rules of the road.
 - **Modified Gas-Powered Bicycles/Scooters:** These are completely **prohibited** within the Village.
- **Usage Restrictions:**
 - E-bikes and scooters cannot be operated on sidewalks.
 - Use on village trails and parks is allowed, but with strict conditions including a 10 mph speed limit and yielding/safe passing requirements near pedestrians.
 - Parents or guardians are held responsible for violations committed by children aged 12 or younger.

Additional points discussed at the meeting included:

- **Helmet Requirements:** Though not mandated in the current draft, the board discussed whether helmets should be required for certain age groups or device classes.
- **Road Restrictions:** Operation of e-bikes and scooters were discussed on roads with speed limits over 25 mph for safety reasons.
- **Property Protection:** Board members proposed adding language to prohibit operation on village grassy areas and cutting through private yards, helping prevent property damage and trespassing concerns.

The ordinance is well written and not too restrictive at this point in time. It effectively addresses safety, legal compliance, and community concerns while allowing for reasonable use of emerging transportation technologies.



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It was the consensus of the committee to move forward with this ordinance for the November Law Enforcement Committee meeting.

Adjourn Doug Jorstad and Dawn Kulcinski motion to adjourn. The motion carried unanimously. Meeting ended at 6:48pm.

Minutes By Shane Collins
Chief of Police