

9/4/25

**Village of Holmen
Public Works Committee
September 4, 2025**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, September 4, 2025. Members present: Anderson, Elam and Wyss. Administrator Heinig, DPW/Engineer Dahl, Assistant DPW/Engineer Mikshowsky and President Barlow were also present.

Motion by Wyss, second by Anderson, to approve the minutes of the August 7, 2025 meeting – motion passed 3-0.

Public Comment – None

Director's Monthly Report

SEWER

- The treatment plant continues to function properly.
- Investigating an air compressor replacement for the tertiary filter building.
- Sewer jetting has continued through some of the old areas of the Village. Estimated 60,000 LF completed in 2025.
- Jetter truck had an emissions related issue; less than a week out of service for repair.
- Working on a stand-alone generator quote authorized in 2025 budget.

WATER

- Crew has been doing meter change outs and final reads.
- Clay Valve at Well 7 is still limping along. Municipal Well and pump is scheduled for replacement next week. Will be a 2-day shut-down of the well.
- Flushing continuing on the Liberty Addition. We operate a system valve to isolating the north Village area to protect from surging.
- Gas service to Well 7 still not restored, (cut by Liberty Addition construction) no back-up generator operation without gas.
- Electric Service to Well 7 Rerouted to accommodate Liberty Addition. 1-day outage.
- Repaired broken hydrant at the end Arches Drive.
- Repaired a leaking hydrant on Hazel Drive. Left behind watermain components were in the seal area preventing a shut-off.
- Continue to receive to service calls for lateral breaks in Green Meadows Estates.
- New service established for residence at 3106 Horton Street on 8/25. Water main tap went poorly and a main shutoff was needed. Discovered a valve on Old 93 Valve was shut off. Well 8 VFD was adjusted for reduced friction and improved passage to Reservoir 5.

STREETS

- Sidewalk Report (per code Ch. 159-8) Sidewalks in new developments are being inspected and revisions to the Village standard sidewalk and driveway details have been received by builders.
- Mowing of medians and ROWs continues with some more focus on Holmen Drive, Main Street, downtown areas to clean up for Korn Fest.
- Patched curb pans on Main Street to "repair" deteriorated curb.
- An inlet on Holmen Drive nearing Burger King collapsed on 8/25 when a landscaper stepped onto the grate. PW staff repaired some broken casting parts and temporarily braced till Fowler and Hammer can repair permanently.
- Street sweeping continues throughout the Village with some additional focus in the Korn Fest core area.

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STORM

- Continue to mow storm ponds.
- The residents along Bridger Street were dumping in the stormpond. They were notified by mail that they cannot dump their yard refuse in the storm pond. Ordered some Village signage to erect along the larger public frontages where needed.
- Storm damaged a large tree on the south end of Main Street; cleaned up on 8/12.
- Village compost site is seeing over 200 residents per open weekday, more than 300 on Saturday

ENGINEERING

- Continue to working with SEH to finalize the North Lift Station details to accept the Herb & Iris sewage.
- SEH analyzing the results of their survey of existing utilities for the Main Street Reconstruction.
- Herb & Iris Addition construction has begun with the stripping of topsoil and clearing and grubbing. WI DNR sewer approval received on 9/2/25 will begin underground installs next week.
- Liberty Addition 1st Addition underground public utilities are nearly complete. Curb and gutter began today. Looking like asphalt paving early in October.
- Street patching completed at utility hole at Oakwood and Marlin Street. Continue to make phone calls to get reimbursement from Brightspeed.
- Public Works shop construction is progressing well. The building is framed and awaiting exterior siding. The interior sheeting is up. Will see the internal contractors on-site soon and begin the exterior concrete flatwork as well.

OTHER

- Completed the DNR lead and copper service line inventory for the Village the week of 8/25. Will be some follow through work required as a result.
- Notified that SWMP is due on 9/25 as well as required updates to the MS4 plans.

Action Items

#5 Recommendation to the Village Board on Resolution 2-2025 Authorizing Special Assessments for Public Improvements Against Benefited Property. DPW/Engineer Dahl presented the status of the 2025 alley paving project of the West-East alley between 1st and 2nd Avenue. The project is complete, and he recommends approval to move forward with assessments. Motion to approve by Wyss, second by Elam. Motion Passed 3-0.

Discussion

General items.

Adjourn

Motion by Anderson, second by Elam to adjourn at 6:09 PM – motion passed 3-0.

Chris Dahl
Director of Public Works/Engineer