

Meeting Minutes  
Village of Holmen Finance and Personnel Committee  
October 7, 2025

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, October 7, 2025, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Sam Kube and Rich Anderson. Also in attendance were Tena Bailey, President Barlow, Administrator Heinig and Director of Operations & Finance/Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Sam Kube motioned to approve the minutes of the September 9, 2025 meeting as presented. The motion carried 3-0.

Clerk/Treasurer Report Hornberg remarked that the Police Department utilized a safety grant from the League of Wisconsin Municipalities Insurance in the amount of \$2,111.00; these funds were used to purchase additional less lethal launchers. She mentioned that Administrative Assistant Rhonda Hesselberg has announced her retirement in early 2026.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Public Comment Tena Bailey, Executive Officer for the La Crosse Area Builders Association, spoke in opposition to the proposed Public Facilities Needs Assessment & Impact Fee Study results. She outlined the potential impact of the additional costs, noting they would ultimately be passed on to consumers and could significantly affect median new home sales for the average worker. Ms. Bailey also inquired about how the study results would apply to multi-family housing and commercial properties. She requested that the Board table the motion to allow for further discussion with the Builders' Association.

Consideration of Ordinance Trustee Jorstad remarked that the full burden of necessary infrastructure for new development cannot be placed on current taxpayers. Administrator Heinig explained how the analysis of the fees was developed and outlined the infrastructure components included in the study, along with the resulting proposed fee structure. While confirming the accuracy of the figures, he noted that immediate implementation is not feasible due to the significant increase. He reiterated his recommendation to approve the study as presented and to phase in the fee increases gradually, using an economic strategy to be determined annually during the budget process. Trustees discussed the matter at length and agreed that a balance must be maintained between encouraging new growth and not overburdening current taxpayers. They expressed consensus that an increase in fees is warranted and that an annual review is the most appropriate approach.

Rich Anderson/Sam Kube motioned to recommend adoption of the draft 2025 Public Facilities Needs Assessment and Ordinance 5-2025 to Amend Chapter 76, Impact Fees of the Holmen Municipal Code as presented with a recommendation that the 2026 fees be reduced to approximately twenty-five percent of the figures in the study, and pending outcome of the public hearing at the October Board meeting. The motion carried 3-0.

Consideration of Licenses Rich Anderson/Sam Kube motioned to recommend approval of Special Event Permit – HD Tavern, 609 Holmen Drive North – October 24, 2025, 8:00 pm to 11:00 pm. The motion carried 3-0.

Administrator's Report Heinig stated that, based on recent discussions with various businesses and investors, he believes there are promising new commercial prospects for the near future. He provided an update on the status of the Liberty Addition and Herb & Iris Addition developments and noted that the Keppel easement has been successfully obtained. Heinig reported that the Public Works garage is nearing completion and that the Holmen Main Street project is progressing, with a public meeting to be scheduled soon to formally introduce the project to the community. He also shared that the Village has hired a new officer from La Crosse County. The officer is highly respected and well-liked and is expected to begin in late October.

Consideration of Resolution Sam Kube/Rich Anderson motioned to recommend approval of Resolution 3-2025, Joint Fire Department Levy Increase for 2026 Budget and Change in Equalized Value. The motion carried 3-0.

Adjourn Rich Anderson/Sam Kube motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:56 pm.

Minutes by Angela Hornberg, Director of Operations & Finance/Clerk/Treasurer