

Meeting Minutes
Village of Holmen Finance and Personnel Committee
November 11, 2025

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, November 11, 2025, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Sam Kube and Rich Anderson. Also in attendance were President Barlow, Director of Operations & Finance/Clerk/Treasurer Hornberg, and Administrator Heinig.

Approval of Minutes Rich Anderson/Doug Jorstad motioned to approve the minutes of the October 7, 2025 meeting as presented. The motion carried 3-0.

Public Comment None

Clerk/Treasurer Report Hornberg reminded the Committee that beginning December 1st, trustee candidates may begin collecting signatures to appear on the Spring 2026 ballot. The terms ending belong to Trustees Micah Wyss, Travis Elam and Sam Kube. She noted that the 2026 budget has been finalized, published and is ready for Thursday's public hearing and tonight's recommendation. Hornberg stated that once the budget is approved this week, she will begin the process of setting the Village's mill rate. She also mentioned that the annual budget revision will be prepared for review at the December Committee meeting. Additionally, Hornberg reported that the Village recently received an unexpected mod experience adjustment refund, as well as full reimbursement from Brightspeed for damages to street and stormwater systems on Oakwood Street.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Administrator's Report Heinig updated the Committee on the status of several development projects, as well as ongoing community business and joint municipal discussions. He noted that all are welcome to attend the Public Information meeting for the Main Street Reconstruction Project, scheduled for November 20th at 6:00 pm at the Library.

Consideration of Resolution Sam Kube/Rich Anderson motioned to recommend approval of Resolution 4-2025, Adoption of the 2026 Village Budget. The motion carried 3-0.

Adjourn Rich Anderson/Sam Kube motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:50 pm.

Minutes by Angela Hornberg, Director of Operations & Finance/Clerk/Treasurer