

**Village of Holmen  
Board Proceedings  
November 13, 2025**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on November 13, 2025, at the Holmen Village Hall.

Board members present: Patrick Barlow, Sam Kube, Doug Jorstad, Rich Anderson, Micah Wyss and Travis Elam. Dawn Kulcinski was excused. Also present were Clint Carlaw, Robin Moses, Chief Collins, Administrator Heinig, Director of Operations & Finance/Clerk/Treasurer Hornberg, Public Works Director/Engineer Dahl, Park & Recreation Director Geary, County Supervisor Joe Kovacevich and Attorney Weber.

**Public Hearing**

At 7:01 pm, Rich Anderson/Travis Elam motioned to open the public hearing on Ordinance 6-2025, Modifying Chapter 180, Article VII (Electric Bicycles and Electric Scooters). The motion carried 6-0.

President Barlow asked Administrator Heinig to provide a brief overview of the proposed Ordinance. Heinig explained that the Ordinance was developed at the request of the community to provide legislative oversight on this issue. He noted ongoing concerns with E-bikes, including failure to obey traffic controls, unsafe speeds, collisions with pedestrians, and frequent user injuries. He added that, following a series of meetings, the Ordinance has been thoroughly reviewed and vetted and is now presented in its final format for consideration and approval this evening.

Clint Carlaw remarked that he was interested in learning about the proposed E-bike Ordinance. He noted that, while he typically favors education rather than legislation, circumstances have reached a point where additional regulation is warranted. He agreed that misuse related to speed, right-of-way, traffic control, and sidewalk operation is occurring and indicated his support for an Ordinance to help manage these issues.

Doug Jorstad/Micah Wyss motioned to close the public hearing at 7:06 pm. The motion carried 6-0.

**Special Presentations**

Robin Moses, Executive Director of the Holmen Area Community Center, provided an overview of the Center's first five years. She reported significant growth and an expanding range of program offerings. Moses requested a meeting with Park & Recreation Director Geary to discuss services and help prevent program overlap. She emphasized that one of the Center's most important roles is providing access to services—such as support for veterans and ADRC resources—and helping to combat loneliness among older adults. She thanked the Village for its support and expressed hope that this support will continue.

**Public Comment**

None.

**Minutes**

Rich Anderson/Travis Elam motioned to approve the minutes of the October 6, 2025 Special Board meeting and October 9, 2025 Board Meeting as presented. The motion carried 6-0.

**Planning Commission**

Informational items only.

### **Park, Recreation and Library Committee**

Micah Wyss/Sam Kube motioned to approve the 2026 fertilization and weed control contract for Village facilities with Turf Maintenance with the same cost and coverage as the previous year. The motion carried 6-0.

### **Law Enforcement Committee**

Travis Elam/Rich Anderson motioned to approve Ordinance 6-2025, An Ordinance Modifying Chapter 180, Article VII (Electric Bicycles and Electric Scooters). Trustee Elam commended the Chief for his research and contributions to the development of the Ordinance. He noted that the Chief will work with the Holmen Area School District to distribute the Ordinance information to students via an email blast. The motion carried 6-0.

### **Public Works Committee**

Rich Anderson/Travis Elam motioned to approve the proposal from Kish & Sons Electric for Hale Drive Lift Station Backup generator in the amount of \$39,467.50. The motion carried 6-0.

Rich Anderson/Travis Elam motioned to conditionally approve the Herb & Iris Addition Improvements and Plat, contingent upon completion of the punch list and fulfillment of letter-of-credit and warranty requirements acceptance by Village staff. The motion carried 6-0.

Rich Anderson/Travis Elam motioned to conditionally approve the First Addition of Liberty Addition Improvements and Plat, contingent upon completion of the punch list, acceptance by Village staff, and fulfillment of letter-of-credit and warranty requirements—with specific concern related to Phase I and the recently replaced unacceptable sanitary laterals and the fact that proper impaction on those streets (Annapolis and Academy) was not yet known, to account for no less than an additional \$150K, plus normal LOC considerations. The motion carried 6-0.

### **Finance and Personnel Committee**

Doug Jorstad/Sam Kube motioned to approve payment of the claims as presented for the amount of \$1,369,577.61. The motion carried 6-0.

### **Shared Ride Committee**

Trustee Kube stated that overall ridership is down ten percent from 2024. He further indicated that budgeted program hours in 2024 were not effectively managed and ultimately exceeded the approved budget.

### **Municipal Court Update**

Next meeting will be held in January.

### **Fire Board Report**

President Barlow indicated that the 2026 budget is progressing as expected and noted ongoing progress in negotiations with the Fire Department Union.

Trustee Jorstad commented that consideration of a proposed promotion, which would establish four total Captain positions within the twelve-member staff, was tabled at the previous meeting due to missing Committee members.

**Bluffland Coalition Report**

Trustee Kube stated that he and Administrator Heinig prepared a grant application seeking funding for the Town of Holland trail paving project and expressed optimism regarding potential support. Administrator Heinig commended Trustee Kube for initiating the idea and for his work in attempting to secure the funding.

**County Supervisor's Report**

Supervisor Kovacevich updated the Board on the results of discussions and a rider survey for the SMRT Bus program. He noted that the service is currently operating at a significant deficit, accommodating approximately thirty riders per day at a cost of forty-three dollars per trip. Kovacevich reported that the County Board approved a motion to provide funding to cover the program's shortfall, and an additional meeting is scheduled for December 8th to determine program limits.

Supervisor Elam commented that the SMRT Bus program is not sustainable and indicated that County staff appear uninterested in managing the service.

Additionally, Supervisor Kovacevich stated that the County plans to borrow funds for 2026 road projects. Supervisor Elam noted that the County mill rate is expected to decrease.

**President's Report**

Informational items only.

**Other Items before the Board**

Administrator Heinig recognized Department heads and their teams for their hard work and expressed pride in their accomplishments. Trustees Wyss, Kube, and Elam thanked staff for preparing a well-organized budget and a carefully crafted E-bike Ordinance.

Trustee Kube also commended Public Works Director/Engineer Dahl for his strong performance in his role and noted that he feels well-informed by current Public Works Committee reports.

Thanksgiving wishes were exchanged.

**Closed Session**

At 8:15 pm, Doug Jorstad/Travis Elam motioned to convene into closed session per Wisconsin State Statute:

*Authority: §19.85(1) (e)* Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

*Purpose:* Discussion of Purchasing Public Property  
Discussion of Fire District Investments

*Authority: §19.85(1) (g)* Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

*Purpose:* Discussion of Developer Agreement Violations

The motion carried 6-0.

At 9:06 pm, Micah Wyss/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 6-0.

Sam Kube/Doug Jorstad motioned to approve a contribution of up to \$15,000 to conduct a survey for an intergovernmental planning study, contingent upon participation by the City of Onalaska, Town of Onalaska and Town of Holland. The motion carried, with Elam, Kube, Barlow, Jorstad, and Wyss in favor; Anderson opposed.

Travis Elam/Patrick Barlow motioned to adjourn the meeting at 9:08 pm. The motion carried 6-0.

Angela A. Hornberg  
Director of Operations & Finance/Clerk/Treasurer