

**Village of Holmen  
Board Proceedings  
December 11, 2025**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on December 11, 2025, at the Holmen Village Hall.

Board members present: Patrick Barlow, Sam Kube, Doug Jorstad, Rich Anderson, Dawn Kulcinski, Micah Wyss and Travis Elam. Also present were Officer Leinfelder, many Holmen Police Officers, friends and family of Officer Leinfelder, Administrator Heinig, Director of Operations & Finance/Clerk/Treasurer Hornberg, Captain Spears, Public Works Director/Engineer Dahl, Park & Recreation Director Geary, County Supervisor Joe Kovacevich and Attorney Weber.

**Special Presentation**

Captain Spears introduced Officer Samuel Leinfelder. Clerk Hornberg administered the oath of office to Officer Leinfelder, after which Officer Leinfelder introduced himself to the Village Board. Officer Leinfelder's father then pinned on his official badge.

**Public Comment**

None.

**Minutes**

Doug Jorstad/Rich Anderson motioned to approve the minutes of the November 13, 2025 Special Board meeting and November 13, 2025 Board Meeting as presented. The motion carried 7-0.

**Planning Commission**

Informational items only.

**Park, Recreation and Library Committee**

No meeting was held.

**Law Enforcement Committee**

Travis Elam/Dawn Kulcinski motioned to approve purchase of squad equipment for three vehicles along with installation costs from Audio Design in the amount of \$56,719.50. The motion carried 7-0.

Travis Elam/Doug Jorstad motioned to approve the purchase of three patrol vehicles from Ewald in the amount of \$146,550.00. The motion carried 7-0.

**Public Works Committee**

Rich Anderson/Micah Wyss motioned to approve screw press repairs totaling \$14,337.01 from Huber Technology. The motion carried 7-0.

**Finance and Personnel Committee**

Doug Jorstad/Travis Elam motioned to approve payment of the claims as presented for the amount of \$1,098,738.76. The motion carried 7-0.

Doug Jorstad/Rich Anderson motioned to approve change of officers for Foodfest, Inc. and WI Foodliner, Inc.: Todd Schnuck, Director & Chief Executive Officer, David Bell, Director, Mary Moorkamp, Director and Assistant Secretary, Brian Bauman, VP and Secretary, Diana Nilhas, Assistant Treasurer. The motion carried 7-0.

Doug Jorstad/Sam Kube motioned to approve 2026/2027 Election Inspectors as presented. Trustee Jorstad acknowledged in the motion that all Election Inspectors are expected to become Village employees. The motion carried 7-0.

Doug Jorstad/Micah Wyss motioned to approve Resolution 5-2025, A Resolution Amending the 2025 Village Budget. The motion carried 7-0.

**Shared Ride Committee**

Next meeting will be held in January.

**Municipal Court Update**

Next meeting will be held in January.

**Fire Board Report**

Trustee Elam provided an update on the status of several fire emergency vehicles. He reported that the Fire Board Committee discussed the Town of Holland's lack of understanding regarding the cost impacts of the new fire station. After gathering additional information from Village staff, the Committee will be prepared to report at the next Fire Board meeting.

Trustee Elam also noted recent system issues with dispatch that caused delays in notifying the Holmen Area Fire Department of emergencies. He reported these concerns to the County Administrator.

President Barlow reported that the Captain training position was approved by the Fire Board and will move forward to the Fire Commission for review. He stated that the 2026–2028 union contract has been successfully negotiated. Additionally, he mentioned that Five Bugles will provide a presentation to review costs and discuss an appropriate public presentation regarding the need for the new fire station.

**Bluffland Coalition Report**

Trustee Kube reported that the grant request seeking funding for the Town of Holland trail paving project was approved at the Committee level and will move forward to the full Board for review next week.

**County Supervisor's Report**

Supervisor Kovacevich reported that eleven new ATV routes were reviewed, with all routes approved except for the route on Sand Lake Road. He also provided an update on ongoing discussions regarding the SMRT Bus program and stated that the program will be reviewed for sustainability. Trustee Elam followed up with additional comments regarding the review of SMRT Bus routes and program management.

**President's Report**

President Barlow reviewed recent activities and highlighted several community events, including Jinglefest and the opening of the HHS Entrepreneurship class store. He also noted that he and Administrator Heinig recently attended the ribbon cutting for the certified sites in the North Industrial Park.

**Other Items before the Board**

Administrator Heinig reflected on 2025 and the many successes achieved throughout the year and expressed his appreciation for Village staff and the Village Board. Holiday wishes were shared by all, along with appreciation for one another.

Doug Jorstad/Dawn Kulcinsky motioned to adjourn the meeting at 7:59 pm. The motion carried 7-0.

Angela A. Hornberg  
Director of Operations & Finance/Clerk/Treasurer