



## Meeting Minutes Police Commission Meeting September 30, 2025



The meeting of the Holmen Police Commission was held on Tuesday September 30, 2025, at the Holmen Police Department training room.

President Jeff Reiter called the meeting to order at 1:00pm.

Present at the meeting: President Jeff Reiter, Vice President Joe Kovacevich, Mary Beth Vahala, and David Pehl. Also in attendance were Administrator Scott Heinig, Chief Shane Collins, Captain Cody Spears, and Lt. Hintz. Excused absent at the meeting was member Andrew Truscott

**APPROVAL OF MINUTES:** Joe Kovacevich and Mary Beth Vahala motioned to approve the minutes of the July 29, 2025 meeting. The motion carried unanimously.

**CLOSED SESSION:** At 1:02pm, Joe Kovacevich/David Pehl motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of public employee. Purpose: Hold formal interview for the Police Officer position. The motion carried unanimously.

**OPEN SESSION:** At 2:07 pm Joe Kovacevich / Mary Beth Vahala motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

A motion by Jeff Reiter and David Pehl to offer Samuel Leinfelder the police officer position with a contingency on passing background check, physical and drug screening test. This motion carried unanimously.

**ADJOURN:** Joe Kovacevich and David Pehl motioned to adjourn. The motion carried unanimously. The meeting was adjourned at 2:08pm.

Minutes by Shane Collins, Chief of Police