

Meeting Minutes
Village of Holmen Finance and Personnel Committee
April 9, 2026

The meeting of the Holmen Finance and Personnel Committee was held Thursday, April 9, 2026 at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 6:00 pm.

Present at the meeting: Committee members Rich Anderson, Doug Jorstad and Sam Kube. Also in attendance were Daryl Holley, President Barlow, Director of Operations & Finance/Clerk/Treasurer Hornberg, and Administrator Heinig.

Approval of Minutes Rich Anderson/Sam Kube motioned to approve the minutes of the March 10, 2026 meeting as presented. The motion carried 3-0.

Public Comment None

Clerk/Treasurer Report Hornberg reported that the 2025 audit has concluded and went very well. She commended new-to-audit staff members Goyette and Mikshowskey for their contributions to the process. The auditors will attend May's meeting to give their annual presentation. She congratulated Trustee Kube on his reelection to the Village Board. Hornberg reported that a total of 3,285 voters participated in the April Election, with 51% voting at Village Hall and 49% at the Public Library. Hornberg noted that the annual Open Book will be held at the Village Hall on May 18, followed by the Board of Review on June 8, both meetings will take place from 4:00-6:00 pm. She commented that insurance renewals and numerous end-of-April reporting deadlines have kept her busy. Hornberg reminded the Committee of the special reorganization meeting scheduled for April 21 and noted that the annual license process will begin in April.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Sam Kube/Rich Anderson motioned to recommend approval of the Special Event Request from Daryl Holley of HD Tavern for the planned 2026 HD Tavern concerts from May through October as presented. The motion carried 3-0.

Rich Anderson/Sam Kube motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event: Booster Bash to be held May 9, 2026, at Holmen American Legion, 419 1st Avenue West. The motion carried 3-0.

Sam Kube/Rich Anderson motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event: Big Bikes for Little Tikes Post Ride Party to be held May 16, 2026, at Features Sports Bar & Grill, 504 Holmen Drive North. The motion carried 3-0.

Administrator's Report Heinig reviewed the numerous development projects and concepts anticipated for 2026, all at different stages of progress. He reported that the HD Force Main and Lift Station project is underway, with tree removal completed and construction now in progress. Heinig also shared that Main Street design plans continue to move forward. He noted that the building on Main Street, recently purchased by the Village as part of the project, contains asbestos; a proposal for its removal will be brought forward by Public works at the meeting this evening. Heinig mentioned that the Police

Department recently held its third annual awards banquet; describing it as a successful event that celebrated the department's officers and community heroes.

Consideration of Ordinance Rich Anderson/Sam Kube motioned to recommend approval of Ordinance 2-2026 – An Ordinance Modifying Chapter 155 Solid Waste for Required DNR Compliance. Heinig stated that this some of these modifications were at the request of the DNR and some were to update to current solid waste practices. The motion carried 3-0.

Adjourn Sam Kube/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 6:52 pm.

Minutes by Angela Hornberg, Director of Operations & Finance/Clerk/Treasurer