

Meeting Minutes
Village of Holmen Finance and Personnel Committee
July 7, 2026

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, July 7, 2026 at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Rich Anderson, Doug Jorstad and Sam Kube. Also in attendance were President Barlow, Director of Operations & Finance/Clerk/Treasurer Hornberg, and Administrator Heinig.

Approval of Minutes Rich Anderson/Sam Kube motioned to approve the minutes of the June 9, 2026 meeting as presented. The motion carried 3-0.

Public Comment None

Clerk/Treasurer Report Hornberg reported that the Workers' Compensation audit was recently completed and went well. She stated that Fire Dues have been received and distributed to the Holmen Area Fire District. Hornberg also noted that National Night Out has received significant community donations and is expected to be another successful event this year. She informed the Board that the August Law Enforcement and Finance & Personnel Committee meetings will be rescheduled to August 13 to accommodate National Night Out and the August Partisan Primary. The Finance & Personnel Committee meeting will be held at 5:00 p.m., followed by the Law Enforcement Committee meeting at 6:00 p.m. Hornberg further reported that absentee ballots for the Partisan Primary have been mailed. She also shared that the Wisconsin Retirement System (WRS) recently completed a major system overhaul, requiring extensive staff training and testing during implementation. Information and guidance for employees regarding the new system will be distributed later this week.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Sam Kube/Rich Anderson motioned to recommend approval of Temporary Class "B" license for Holmen Youth Fast Pitch for the Kornfest softball tournament to be held on August 14-16, 2026, at Deer Wood Park, 500 Anderson Street. The motion carried 3-0.

Administrator's Report Heinig reviewed recent recommendations from the Planning Commission, including the rezoning of approximately seven acres of B-2 property and three annexation requests, all of which will be presented to the Village Board later this week. He reported continued interest from investors outside the community, as well as positive progress on several new subdivision projects. Heinig also stated that the Town of Holland has been formally notified of the Village's intent to terminate the existing Boundary Agreement and has been invited to begin negotiations on a new agreement. He further reported that he recently met with the County and several neighboring municipalities to discuss regional economic development strategies. He expressed optimism about the current County Planning Director's interest in partnering with Holmen and surrounding communities. Heinig also updated the Committee on ongoing staffing challenges at the aquatic center, noting that workforce shortages are likely to remain a long-term concern and should be considered when evaluating future pool improvement investments. Finally, he reported that the force main project continues to progress well, the demolition of the Main Street building was successfully completed, and design work for the Main Street project remains ongoing.

Adjourn Sam Kube/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:51 pm.

Minutes by Angela Hornberg, Director of Operations & Finance/Clerk/Treasurer