

Meeting Minutes
Village of Holmen Finance and Personnel Committee
August 13, 2026

The meeting of the Holmen Finance and Personnel Committee was held Thursday, August 13, 2026 at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Rich Anderson, Doug Jorstad and Sam Kube. Also in attendance were President Barlow, Director of Operations & Finance/Clerk/Treasurer Hornberg, and Administrator Heinig.

Approval of Minutes Rich Anderson/Sam Kube motioned to approve the minutes of the July 7, 2026 meeting as presented. The motion carried 3-0.

Public Comment None

Clerk/Treasurer Report Hornberg updated the Committee on preparations for the August election, with particular emphasis on absentee voting. She reviewed the various options available to residents to successfully cast their ballots while accommodating their personal schedules. Hornberg noted that one resident expressed concern that the 21 hours provided for in-person absentee voting in August were insufficient. She reported that 94 residents utilized in-person absentee voting for the Partisan Primary. Hornberg commended the Clerk's Office staff, stating that they are exceptional in managing the many areas of responsibility with expertise, accuracy, and efficiency while remaining mindful of the obligation to avoid unnecessary government waste. She thanked Administrator Heinig and the Board for their continued support in allowing staff to maintain established schedules and processes. Hornberg reported that preparations for the upcoming budget have begun and that the anticipated July shared revenue, computer aid, and video service aid payments have been received. She also reported that she applied for and was approved for an election subgrant to support IT needs. Additionally, Hornberg provided an update on the annual SAMS registration, which was completed to maintain eligibility for federal funding.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Administrator's Report Heinig reviewed several exciting developments occurring in the Village of Holmen. He highlighted the new Rosewood luxury apartments, an industrial investor expected to bring up to 600 employees to the area, the continued progress of the Dollar General development, and construction of the Granary Industrial Business Condos and The Gaarder Shops south of the new McDonald's. Heinig reported that several residential developments are expected to be completed this year, including Herb and Iris, Cole, and the first addition to King's Bluff. He also noted that the Village is working with investors on two new subdivisions anticipated to be designed for construction in 2027. Heinig reported the successful resolution of the blighted property on Gaarder Street, stating that an investor will clean up and make improvements to the property. He also reported that the Main Street design project is entering its final stage and is expected to be presented to local businesses in the fall. Heinig expressed excitement regarding the Wisconsin Department of Transportation's approval of a grant to install traffic signals at Highway 53 and Highway 35 North and at Highway 35 and Schaller Boulevard. The projects are anticipated to be designed in 2027 and constructed in 2028. All members expressed enthusiasm regarding the Village's continued progress and the many positive developments taking place in 2026.

Resolution Establishing Elected Official Salaries Rich Anderson/Sam Kube motioned to recommend approval of Resolution 3-2026, A Resolution Establishing Elected Official Salaries as presented. The motion carried 3-0.

Resolution for the Creation and Adoption of Election Wards Map Sam Kube/Rich Anderson motioned to recommend approval of Resolution 4-2026, Creation & Adoption of Election Wards Map (Creation of Ward 14) as presented. The motion carried 3-0.

Adjourn Rich Anderson/Sam Kube motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:47 pm.

Minutes by Angela Hornberg, Director of Operations & Finance/Clerk/Treasurer