Village of Holmen
Public Works Committee
September 3, 2026

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, September 3, 2026. Members present: Anderson, Elam, and Wyss. Administrator Heinig, President Barlow, DPW/Engineer Dahl, and Assistant DPW/Engineer Mikshowsky.

Motion by Wyss, second by Elam, to approve the minutes of the August 6, 2026 meeting – motion passed 3-0.

Public Comment - None

Director's Monthly Report

SEWER

- PFAS tests on the sludge taken on July 8. Results were returned on July 29th; the total PFOA + PFOS was > 20 ng/g. The results were submitted to the DNR for their review. Because the results were >20 ng/g. A second test was taken on 8/12. Results are expected about the end of next week. Largely the path forward will be determined after the 2nd test values are available.
- Met with our sludge hauler today to have a plan in place for the application of the sludge.
- Sewer main jetting has continued. Will be concentrating on the saw runs before fall.
- Working with assistant operator Chad Burroughs to get his DNR Advanced Operator credential.
- Worked with Dollar General to relocate sanitary manhole outside of the storm swale.

WATER

- Staff completed cleaning out valve boxes and working on valve exercising in Zone 2 of the Village's directional flushing plan.
- Staff attended training at the WRWA expo in Plover on 8/27/26; and both water operators for water specific training 9/3/26.
- Repaired an inoperable water valve on McCabe court on 9/2/26.
- Researching the LSL reporting requirements and DNR database integration. Returned paperwork for enrollment/qualification for LSL investigation. Due to population the Village is in priority group 6 of 7.

STREETS

- Cleaned up the downtown areas and Holmen Drive for the Kornfest weekend.
- Completed patching on Cortland Street after storm sewer issue was repaired.
- Completed some additional tree pruning after notices received from the USPS regarding the new mail delivery truck restrictions.

STORM

- Mowing operations in both the storm ponds and streets ongoing.
- Dave Rybold cleaned out the Upper Pertzsch pond on 8/27 & 8/28. Staff removed fencing and pumped down the pond prior to Dave's work.
- Drainage issue at the end of Jaxon Drive has been remedied.

ENGINEERING

- Began the Johnson Street lift station rehabilitation on 9/1. Will wrap up work next week.
- SEH design team continues working on the Main Street plans. Xcel gas has submitted a permit application for relocating their gas mains yet this year.

- Met with SEH regarding the USH 53/STH 35/Schaller signalization project.
- The Wisconsin DOT has signed off on the environmental report for the planned 2027 Holland Bluffs paving project.
- Completed the EPA's RRA and ERP plans and required 5-year updates.
- Monitoring the construction progress of the 2 ongoing residential subdivisions.

OTHER

- Brickl Brothers repaired the siding flaw at P/W shop, gutters to be fixed soon.

Action Items

#5 Recommendation for conditional approval of Herb & Iris Improvements and Plat

DPW/Engineer Dahl presented the current status of the last chapter of the Herb & Iris development to the committee. The development will likely be complete by the next time this committee meets. Dahl recommended the committee approve this item contingent up the developer completing punch list items. Motion to approve pending completed punch list and final approval from Village staff by Elam, second by Wyss. Motion passed 3-0.

#6 Recommendation for conditional approval of King's Bluff Estates First Addition Improvements and Plat

DPW/Engineer Dahl presented the current status of the Kings Bluff Estates First Addition development to the committee. The development will likely be complete by the next time this committee meets. President Barlow asked about drainage on the West end of the street and if there will be issues. The owner at the end of the street is the same individual who sold the parcel to develop, no issues are anticipated. Dahl recommended the committee approve this item contingent up the developer completing punch list items. Motion to approve pending completed punch list and final approval from Village staff by Wyss, second by Elam. Motion passed 3-0.

#7 Recommendation for conditional approval of Engineering for Rotterdam Ave & Prime Way Extension

DPW/Engineer Dahl presented the status of Engineering plans for the extension of Rotterdam Ave and addition of Prime Way. The plans have been reviewed by Village staff with the design engineers and are in good standing. Heinig discussed the process of transferring the public domain once complete, and how this is different from a typical development. Elam asked if this is the first time the Village has completed a project like this. Heinig stated the Village has done similar small pieces like this such as Festival Foods. Further discussion was had by board members and Village staff regarding traffic flows. DPW/Engineer Dahl ensured this process was thoroughly design and does not anticipate issues with traffic flows. Dahl recommended the committee approve this item given the engineering plans have had sufficient review and are considered complete. Motion to approve by Elam, second by Wyss. Motion passed 3-0.

#8 Recommendation for approval of Conceptual Main Street Aesthetic Design Improvements

DPW/Engineer Dahl shared that the Village has met with SEH to further develop the main street design. Heinig described further updates to the State Street & Main Street intersection seating area along with the feature at Main Street & Holmen Drive. The features will be similar and tie the corridor together as a whole. Wyss asked about potential issues with the signals at State/Main and if they will cause congestion issues. Dahl touched on the basics of signal design and that the signals will be phased based on traffic conditions. They will also provide protected left turning movements to alleviate the concern brought forward. Wyss also commented about the sidewalk replacement limits at the Main/Holmen Drive intersection. Heinig stated that the existing sidewalk will remain and only be replaced at locations necessary to accommodate the new feature. Elam questioned whether there will be bump outs on the South side of State Street as existing sight distance is poor at this intersection. Heinig stated that there will be bump outs to keep vehicles from parking at the

intersection which will aid in pedestrian safety. President Barlow asked if Rapid Flashing Beacons (RFB's) will be installed as he has received requests from residents. Heinig stated that there will be pedestrian bump outs to aid in safe crossings, and that the potential of an RFB will be looked into, but not to provide an overwhelming presence of consecutive RFB's along the main street corridor. Wyss then asked how many trees will be planted with the project. Heinig stated that the Village hasn't received final plans in relation to the trees, but that SEH was instructed to design for less trees because the initial plan set had far too many. Given the extensive discussion, the committee felt the concepts were thoughtfully designed and met the needs of the Village. Motion to approve the conceptual design by Wyss, second by Elam. Motion passed 3-0.

#9 Recommendation for approval of McCabe Court Watermain Valve Replacement
DPW/Engineer Dahl informed the committee of the water valve work that was completed at the intersection of McCabe Court and Sand Lake Road. A faulty valve was identified as part of the valve turning process and required replacement. The work was to be done in short order as this valve will be used in the drain down and inspection of Reservoir 2. The valve work was completed by Dave Rybold, curb & gutter work by Traditional Concrete, and currently seeking a quote for the asphalt patch. The current sum of repairs without the asphalt patch is $21,980.00. Motion to approve the repair by Elam, second by Wyss. Motion passed 3-0.

#10 Approval of Cortland Street Storm Sewer Repair & Street Patch
DPW/Engineer Dahl informed the committee that a hole in street was reported on Cortland Street in the Pertzsch farm development. Upon inspection, the hole was determined to be caused by a faulty storm sewer joint. The repair was completed in short order by Dave Rybold and asphalt patched by Mathy Construction. Motion to approve the work in the amount of $8,478.15 by Wyss, second by Elam. Motion passed 3-0.

#11 Recommendation for approval of STH 35 Signal Design Services Contract
DPW/Engineer presented the STH 35 signal design services proposal from SEH Incorporated. WisDOT funding has been secured and the Village will need to hire a consultant for traffic modeling and signal design. SEH works completes this type of work often, and has worked well with the Village in the past. As such, DPW/Engineer Dahl recommended the committee approve this contract. Motion to approve the contract in the amount of $162,150.00 by Elam, second by Wyss. Motion passed 3-0.

Adjourn

Motion by Wyss, second by Elam to adjourn at 7:03 PM – motion passed 3-0.

Cory Mikshowsky
Asst. Director of Public Works/Engineer